

# FRAMINGHAM EARL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook

Clerk: Yvonne Wonnacott

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Minutes of Framingham Earl Parish Council Meeting held on  
Tuesday 4th December 2018 at 7.30pm at Framingham Earl  
Community Sports Centre.

**Present:** Cllr Linda Brook – presiding (LB), Cllr Judith Todd (JT), Cllr Louise Bishop (LBi), Cllr Jane Walker (JW), Cllr Roy Whittaker (RW), Cllr David Crawford (DC), County Cllr Vic Thomson (VT), District Cllr Lisa Neal (LN), Lynn Thomas (Tree Warden), Sandra Cornell (Tree Warden), Yvonne Wonnacott – Parish Clerk (YW).  
**Apologies:** District Cllr John Overton, S Sansbury (Poringland Beat Manager).  
**Members of the Public:** None.

Item		Action By
2018/57	<b>Chairs Welcome (to include any apologies for absence)</b> Apologies were received from District Cllr John Overton and S Sansbury (Poringland Beat Manager).	
2018/58	<b>Declarations of interest</b> None.	
2018/59	<b>Suspension of meeting for Public Participation</b> None.	
2018/60	<b>Minutes of the Parish Council meeting held 2<sup>nd</sup> October 2018</b> – for acceptance. No factual inaccuracies were found and the minutes were approved. Proposed by Cllr Todd and seconded by Cllr Bishop all agreed, minutes signed by Chair.	
2018/61	<b>County Councillors Report</b> County Cllr Thomson provided report to meeting as previously circulated. Key points summarised below; <ul style="list-style-type: none"> <li>- Vision for Norfolk in 2021 “Caring for our County”. Four key principles: offering our help early, joining our work, being business-like and making best use of technology and using evidence and data to target our work where it can make the most difference.</li> <li>- Consultation on the dualling part of the A47.</li> <li>- Consultation on the children’s centre services, contracts for 53 centres are up for renewal.</li> <li>- Norfolk will be hosting the 2019 National Road Championships.</li> </ul>	

	<ul style="list-style-type: none"> <li>- Markshall Bridge, recent exercise was undertaken of monitoring bridge by cameras.</li> <li>- First have revised their 40 and 41 timetables.</li> <li>- Council gritting routes for the 2018/19 season are available @ <a href="http://www.norfolk.gov.uk/gritting">www.norfolk.gov.uk/gritting</a></li> <li>- Reporting a highways defect @ <a href="https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem">https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem</a></li> <li>- Prepare, Act, Survive – Research shows young people are more likely to take risks in a flood, but we all need to take care particularly when driving.</li> </ul>	
2018/62	<p><b>District Councillors Report</b></p> <p>Apologies received from District Cllr Overton. District Cllr Neal provided report to meeting, key points summarised below;</p> <ul style="list-style-type: none"> <li>- South Norfolk Council (SNC) and Broadland District Council (BDC) to have new joint Managing Director, Trevor Holden, effective from 02/01/19.</li> <li>- SNC Planning working closely in partnership with BDC.</li> <li>- Long Stratton bypass hopefully to be heard at planning meeting in March.</li> <li>- Early Help Hub going from strength to strength, 27 partners, dealt with over 1,000 referrals last month.</li> <li>- District Cllr Neal currently working on parking schemes with Diss, Trowse and Cringleford, and on removal of advertising boards on trailers.</li> <li>- Burgate Lane has gone to appeal, hearing will probably not be till May/June 2019.</li> </ul>	
2018/63	<p><b>Speed limit on Long Road.</b></p> <p>County Cllr Thomson to extract figures for Long Rd from figures he is provided with by Poringland Speedwatch and report back to Parish Council. County Cllr Thomson to ascertain if SAM2 is still available on temporary loan to parishes.</p>	VT VT
2018/64	<p><b>Parking at Oaklands</b></p> <p>Meeting advised problem is parking on corner of road leading into Oaklands. Chair recommended residents obtain evidence that could be submitted to Police. Parish Clerk to e-mail S Sansbury to seek advice.</p>	YW
2018/65	<p><b>Planning Matters</b></p> <ul style="list-style-type: none"> <li>a) <b>Applications received to date</b> – None.</li> <li>b) <b>Decision notices received to date</b> – 2018/2258 (Works to TPO trees) - Approval with Conditions, 2018/2482 (Non Material Amendment) – Approval with no Conditions.</li> <li>c) <b>2017/2652, Land South of Burgate Lane</b> – As previously covered, minute reference 2018/62.</li> <li>d) <b>GNLP Consultation</b> – Chair advised submitted response re additional site GNLP2127.</li> <li>e) <b>Neighbourhood Plan</b> – Chair advised agreed starting point of walking round parish boundary to establish key points/buildings etc. Produce parishioner questionnaire to</li> </ul>	

	<p>gain views re Neighbourhood and Community-Led Plans. Six Strategic Group currently investigating possibility of joint planning document.</p> <p><b>f) SNC Community-led Planning Workshops</b> – No representative available to attend December workshop.</p>	
2018/66	<p><b>Finance Matters</b></p> <p><b>a) Finance and Admin Report with financial summaries for approval</b> – Approved.</p> <p><b>b) Chairman’s annual expenditure and village green expenditure</b> - Chairman’s expenditure for 2017 and 2018 @ £112.76 for ink cartridges approved. Chairman’s expenditure for village green @ £336.53 approved.</p> <p><b>c) Draft proposed budget/precept 2019/20</b> – Budget/precept approved and agreed at £8,438, proposed Cllr Walker, seconded Cllr Todd, all agreed.</p> <p><b>d) Donations for current financial year</b> – All approved donations as per Finance &amp; Admin Report. Cllr Crawford to obtain further information with regards to the works of Poringland &amp; Framingham Churches Together. All agreed to review and assess this donation prior to 2020/21 budget. Chair advised that Sixth Youth Council looks likely to fold in near future, due to lack of interest. Parish Clerk to e-mail Sixth Youth Council treasurer with contact details for Poringland Primary School PTA.</p> <p><b>e) Verge/grass cutting contract</b> – All agreed for contract to be awarded to existing supplier The Garden Guardian for 2019 season.</p>	<p>DC</p> <p>YW</p>
2018/67	<p><b>Governance Documents</b></p> <p>All agreed to the following;</p> <ul style="list-style-type: none"> <li>- Lone Working Policy to remain as existing and be reviewed in December 2021.</li> <li>- Financial Regulations – Replacement draft Financial Regulations to be adopted with immediate effect.</li> <li>- Current Practice Statement – to become obsolete with immediate effect.</li> </ul> <p>All above actions were proposed by Cllr Whittaker and seconded by Cllr Todd, all in agreement.</p>	
2018/68	<p><b>Environmental Matters</b></p> <p><b>a) Tree Wardens</b> – Advised meeting that works to the dangerous trees on Hall Rd were now complete. Trying to get TPO on Oak tree located at Oaklands.</p> <p><b>b) Footpath Warden</b> – NCC are providing new sign for footpath (previously discussed at meetings) which will make footpath clearer and second footpath which runs alongside this footpath will be extinguished as no longer usable.</p> <p><b>c) Village Green</b> – Chair advised that all planting complete and the commemorative plaque now cemented in place,</p>	

	thanks expressed to Cllr Todd for her assistance with the planting.	
2018/69	<b>Highways - Parish Partnership Scheme (Verge Works)</b> Works complete and positive feedback received. Cllr Todd advised that “Framingham Earl” sign when entering village is split, Parish Clerk to report to Highways.	YW
2018/70	<b>Six Strategic Group</b> Covered under minute reference 2018/65(e).	
2018/71	<b>6YC</b> Covered under minute reference 2018/66(d).	
2018/72	<b>Dates for Meetings 2019/20</b> As per Finance & Admin Report all agreed, Parish Clerk to book meeting room.	YW
2018/73	<b>Correspondence received to date</b> None.	
2018/74	<b>Chairman’s urgent business</b> – if any. Cllr Todd advised meeting that she would be standing down at the May elections.	

The meeting closed at 8.55pm.

Minutes prepared by Yvonne Wonnacott 05/12/18

Approved ..... Date.....