

FRAMINGHAM EARL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook

Clerk: Yvonne Wonnacott

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Minutes of Framingham Earl Annual Parish Council Meeting held on Tuesday 1st May 2018 at 7.30pm at Framingham Earl Community Sports Centre.

Present: Cllr Linda Brook – presiding (LB), Cllr Judith Todd (JT), Cllr Arthur O’Neill (AON), Cllr Roy Whittaker (RW), Cllr Jane Walker (JW), Cllr David Crawford (DC), District Cllr John Overton (JO), Lynn Thomas (Tree Warden), Sandra Cornell (Tree Warden) Yvonne Wonnacott – Parish Clerk (YW).

Apologies: Cllr Louise Bishop, District Cllr Lisa Neal, County Cllr Vic Thomson.

Members of the Public: None.

Item		Action By
2018/8	<p>Election of Chairman Linda Brook was proposed for the position of Chair by Cllr O’Neill and this was seconded by Cllr Whittaker. All other councillors present supported this proposal. Linda Brook accepted the position of Chair and subsequently completed a “Declaration of Acceptance of Office”.</p>	
2018/9	<p>Election of Vice-Chairman Judith Todd was proposed for the position of Vice-Chair by Cllr Crawford, seconded by Cllr O’Neill. All other councillors present supported this proposal. Judith Todd accepted the position of Vice-Chair.</p>	
2018/10	<p>Apologies for absence Apologies were received from Cllr Bishop, County Cllr Vic Thomson and District Cllr Lisa Neal.</p>	
2018/11	<p>Declarations of interest None.</p>	
2018/12	<p>Suspension of meeting for Public Participation Item was raised of no official bus stops or shelters around Framingham Earl. Matter was discussed and concluded that majority of bus shelters are on main roads and normally paid for by developers. To put a new bus stop in would need to meet certain criteria such as not within certain distance of junction. Agreed to no further action required at present time.</p>	

2018/13	<p>Minutes of the meeting held 6th March 2018 – for acceptance. No factual inaccuracies were found and the minutes were approved and signed by the Chair.</p>	
2018/14	<p>County Councillors Report NCC (Norfolk County Council) Cllr Thomson provided report prior to meeting as circulated. Chair provided brief summary to meeting as follows;</p> <ul style="list-style-type: none"> - Potholes continue to be big problem, need to do a quick safety fix and return later, wait for some floods to go down to see full effect and try to obtain more contractors. - Roadworks: NDR about to be completed and Western link decided. Hales roundabout about to be completed. Dualt a campaign to get A47 completely dual carriageway. 3rd crossing at Great Yarmouth. Long Stratton bypass and Hempnall crossroads. - Speeding – Parish Councils are stepping up to the plate locally with Speed Watch, wheelie bin stickers and SAMs cameras. - Mobile coverage – Have just completed the most comprehensive coverage of the whole of Norfolk including coverage on roads and railways. <p>Chair raised item of e-mail from County Cllr Thomson with regard to wheelie bin stickers. All agreed Parish Clerk to contact County Cllr Thomson to ascertain cost per sticker and minimum order quantity.</p> <p>Parish Clerk to contact County Cllr Thomson to see if speed limit along Long Rd can be reduced to 30mph to coincide with rest of village and in light of properties now being built on both sides of road.</p>	<p>YW</p> <p>YW</p>
2018/15	<p>District Councillors Report District County Cllr Overton provided report to meeting, summary of key points as follows;</p> <ul style="list-style-type: none"> - Anglian Water mains replacement works now completed, involved several site meetings due to level of complaints received. These works followed with cycle footpath works as part of agreed planning condition, these works are on target. - Challenges with developments including Burgate Lane of which Gladmans have right to appeal the decision. Now have SHMA (Strategic Housing Market Assessment) and have met 5 year land supply. - Brown Bins – Up to 24,897 brown bins in the South Norfolk area. - Spent £4million on Wymondham Leisure Centre, been really successful with membership up by 60%. Teaching 2,000 children a year to swim there. Looking at spending 	

	<p>£2 million on Long Stratton Leisure Centre. School have use of Leisure Centre during the day.</p> <ul style="list-style-type: none"> - Houses near to Long Stratton have nearly all gone. - Bought land near Cringleford for development. - Devolution is on the horizon again. - Main reasons for water problems in area are due to ditches being filled in. 	
2018/16	<p>6th Youth Council Report No representative or report provided.</p>	
2018/17	<p>Planning Matters</p> <ul style="list-style-type: none"> a) Applications received to date: None. b) Decision notices received to date: None. c) Neighbourhood Plan – Background information provided as per Finance and Admin Report. Poringland Parish Clerk along with Poringland Parish Council (PPC) representative has agreed to meet with FEPC (Framingham Earl Parish Council) representatives and provide further information with regard to their plan and the process. To report back at next meeting. 	
2018/18	<p>Finance Matters</p> <ul style="list-style-type: none"> a) Finance and Admin Report with financial summaries for year ending 31st March 2018 for approval – Approved. b) Certificate of Exemption – Approved and signed by Responsible Financial Officer/Parish Clerk and Chair. c) Section 1 – Annual Governance Statement 2017/18 – Statement approved and signed by Chair and Parish Clerk. d) Section 2 – Accounting Statements 2017/18 - Statements approved and signed by Chair and Parish Clerk. e) National Joint Council for Local Government Services, 2018/ and 2019 pay scales allowances – All agreed Parish Clerk hourly rate to be increased to £12.37 and to be backdated from 1st April 2018. f) CIL payment – All agreed for CIL payment of £215 to be used towards remedial verge works at St Andrews Church alongside Parish Partnership Scheme. g) Insurance renewal – All approved renewal with existing supplier Zurich Municipal on a 1 year premium at price of £289.47. h) Poringland Playing Field Donation – All approved donation of £250. i) SNC Community Action Fund grants – All agreed FEPC currently has no community projects that this would apply to. j) Norfolk Age UK donation request – All agreed to no donation at present moment in time. 	
2018/19	<p>Environmental Matters</p> <ul style="list-style-type: none"> a) Roundabout – No further update. 	

	<p>b) Tree Wardens – Tree Wardens provided report to meeting, key points summarised as follows;</p> <ul style="list-style-type: none"> - Pigot Lane – Developers have resolved problem with lime trees. Hawthorn hedging has been provided and also provided to resident in Oaklands. - Going to repaint railings around the Coronation black walnut, Pigot Lane. - Experiencing difficulties with continuity of help from Council. District Cllr Overton to provide further points of contact to Parish Clerk. - Have completed 3 sets of paper on 3 oaks which have been sent to South Norfolk Council (SNC) for TPO (Tree Protection Order) approval. - Letter received from Norse, dated 25th January 2018 – All agreed marketing letter and no further action required. - Charles Church Homes Land near Oaklands - At end of footpath to new state large oak that is coming onto road and public footpath of which some of branches are dead. Tree Warden to provide further information to Parish Clerk to contact developers (Charles Church) to seek corrective action. <p>c) Footpath Warden – Cllr Crawford advised planning a tour to check on footpaths after recent weather.</p> <p>d) The Dell – Chair advised working party to take place in June to carry out initial works and assess further works required. Chair to agree/notify Council of working party date.</p> <p>e) Village green – World War One grant secured for £250. Chair advised obtained quotation from Simon Wells for removal of roses, take out 6 inches of old soil and replace at £415 exclusive of VAT. All approved quotation and for works to be carried out. Chair to research replacement plants and costs. Chair to speak to high school with regard to designing a commemorative plaque. District Cllr Overton advised we could apply to his members grant for these works. Parish Clerk to e-mail District Cllr Overton with grant request upon receipt of estimated costs.</p>	<p>JO</p> <p>SC/LT/YW</p> <p>LB</p> <p>LB LB</p> <p>YW</p>
2018/20	<p>Police and Highways No update provided.</p>	
2018/21	<p>Village Fete 2018 All agreed Parish Council to have pitch at no charge as per last year. Parish Council representatives will help where available on the day. All approved Parish Clerk to claim for hours worked at fete.</p>	
2018/22	<p>Correspondence received to date Oaklands Parking – All agreed limited as to what action can be taken. Parking zones are only really to allow street parking for residents, other option is yellow lines, however not feasible</p>	

	option. All agreed evidence needs to be gathered to enable detailed assessment of actual problem.	
2018/23	Chairman's urgent business – if any. Amendment to Standing Orders – Proposed Cllr Todd, seconded Cllr O'Neill, all approved and agreed to adopt amended document.	

The meeting closed at 9.00 pm.

Minutes prepared by Yvonne Wonnacott 02/05/18

Approved Date.....