

FRAMINGHAM EARL VIRTUAL PARISH COUNCIL MEETING

Minutes of the Virtual Parish Council meeting held on
Tuesday 6th October 2020 at 7.30pm

Present:

Cllr Dave Todd – presiding (DT), Cllr Louise Bishop (LB), Cllr Libby Cook (LC), Cllr Jane Walker (JW), District Cllr John Overton (JO), District Cllr Trevor Spruce (TS), and Yvonne Wonnacott – Parish Clerk (YW).

Apologies:

Cllr David Crawford (DC), Cllr Paul Venn (PV), Cllr David Wines (DW), County Cllr Vic Thomson (VT), Sandra Cornell (SC) and Lynn Thomas (LT) – Tree Wardens.

Members of the Public:

None.

2020/041 Chairs welcome (to include any apologies for absence)

Cllr Todd welcomed all attendees to meeting. Apologies received from Cllr Crawford, Cllr Venn, Cllr Wines, County Cllr Thomson and Tree Wardens, Sandra Cornell and Lynn Thomas.

2020/042 To receive declarations of interest

None.

2020/043 To approve a time limit for the meeting

All agreed to aim for meeting to finish by 8.40pm.

2020/044 To agree minutes of virtual Parish Council meeting held 7th July 2020

Cllr Walker proposed the minutes of the virtual Parish Council meeting held 7th July 2020 to be agreed as correct with no factual inaccuracies, seconded by Cllr Bishop, unanimously agreed by Parish Council (PC). Minutes to be signed by Chairman at the next available meeting of the PC in person.

2020/045 Matters arising from the minutes of the virtual Parish Council meeting held 7th July 2020

Community support postcard

Chair updated meeting, Parish Clerk contacted editor of 5+ requesting article providing information from postcard is included in next publication, confirmation received from editor. However, unfortunately article was not included in recent publication. All agreed no further action required.

Operation London Bridge

Parish Clerk advised condolences book received.

Framingham Earl sign (B1332)

Parish Clerk updated meeting, Highways, NCC (Norfolk County Council), advised sign had been ordered by developers and would be installed as soon as received. Original sign was damaged. District Cllr Spruce to chase on PC's behalf – **TS**.

2020/046 Adjournment for public participation

None.

2020/047 County/District Council report(s)

Apologies received from County Cllr Thomson. Parish Clerk to contact County Cllr Thomson requesting written report for circulation to PC – YW/VT.

District Cllr Spruce and District Cllr Overton provided brief report to meeting. Key points summarised below;

Well chemist, Poringland, The Street

District Cllr Spruce provide brief historical background to meeting. An application was submitted for an additional pharmacy within village, application was refused. All agreed distinct lack of customer care/service. Cllr Overton advised complaints are being dealt with at 3 levels as below;

- 1) Parish Council level – Poringland Parish Clerk
- 2) District Council level – District Cllr Lisa Neal
- 3) County Council level – County Cllr Vic Thomson

Cllr Overton advised that he has meeting scheduled with both practice managements to establish reasons why they won't support an additional chemist within the village.

Parish Clerk to contact Poringland Parish Clerk to establish how they are responding at Parish level and to establish if we can support their complaint and/or adapt for PC's response – YW.

Parish Clerk to liaise with Cllr Todd in formatting a response – YW/DT.

Covid-19

District Cllr Spruce advised South Norfolk Council (SNC) sent Environmental Health Offices to Gt Yarmouth to assist with Covid-19 track and trace on last 80 houses. Works ongoing with Covid-19 crisis.

24 Oaklands

District Cllr Overton advised hold has been put on application, problems/concerns with surface water. District Cllr Overton liaising with planning.

2020/048 Finance matters

Finance and admin report

Finance and admin report with financial summaries unanimously approved.

Expenditure for approval/to be noted, as per Finance and admin report

Following items of expenditure approved/noted;

- Norfolk Pension Fund 3 x payments for July, August and September @ £84.47 per month/payment
- Parish Clerk, July @ £281.50 net pay and £63.39 expenses
- Parish Clerk, August @ £281.30 net pay and £14.00 expenses
- Parish Clerk, September @ £281.50 net pay and £6.50 expenses
- Geosphere Ltd @ £36, online mapping subscription

Parish Clerk appraisal and annual pay rise

Chair referred to Finance and admin report. Unanimously agreed to pay increase to SCP 24 with effect from 1st September 2020.

Local Government Services (LGS) pay agreement 2020/21

Unanimously agreed to use NALC calculation method in calculating hourly rate.

Unanimously agreed to accept LGS pay agreement 2020/21 and for increase to be backdated to 1st April 2020.

Parish Partnership Scheme 2021/22

Chair provided brief update to meeting. Unanimously agreed purchase of SAM2 would not be effective use of PC resources. All agreed no further action required.

Correspondence to MP Richard Bacon

Parish Clerk advised written to Mr Bacon, MP on two occasions 17th February 2020 and 18th June 2020, asking for his support in the PC's request to reduce the speed limit on 2 adjoining roads (Long Road and Pigot Lane). To date received acknowledgement of emails but no further response. Parish Clerk to write to Mr Bacon expressing strong disappointment of no response to date – YW. District Cllr Spruce suggested mentioning fact of well-established trees, resulting in tree roots under road surfaces. To be reviewed at December meeting – ALL.

2020/049 Planning

Applications received to date

Parish Clerk advised of application 2020/1689, this falls within the Poringland Parish, land to the east of Overtons Way, proposal for construction of 9 new residential dwelling units, to include 1 retail unit. District Cllr Spruce advised Poringland Parish Council had recommended refusal.

Decision notices received to date

None.

Planning White Paper consultation

All agreed Parish Clerk to circulate draft response for approval by PC prior to submission – YW/ALL.

CPRE planning petition

All agreed for PC to sign petition – YW.

Bella Vista, Burgate Lane

Chair provided brief update to meeting. Original application 2020/0047 was refused on 15th April 2020, this was a retrospective application. Second application 2020/0958 refused on 4th August 2020 and is currently being appealed.

Gates installed on Long Road

Cllr Cook raised item of gates recently erected on Long Road, questioning if planning was required? Cllr Todd to liaise with Parish Clerk, reviewing original plans to establish if gates included in plans. If gates not included, Parish Clerk to contact SNC planning to establish if planning is required – DT/YW.

2020/050 Fiveways roundabout

Chair advised notification received that Development Services, NCC, had received £12,000. Chair proposed that the local schools (Poringland Primary and Framingham Earl High) be involved with design of roundabout. Parish Clerk to liaise with Poringland Parish Clerk to establish constraints, including Highways constraints, costs to close road if required etc. – YW. Need to consider maintenance, who will maintain and associated cost implications.

2020/051 Environmental matters

Tree Warden update

Chair referred to The Woodland Trust, Tree Charter as previously circulated and Tree Wardens recommendations for PC to sign the charter. Unanimously agreed for PC to sign charter – YW.

Footpath Warden report

No report received.

The Dell, update

Chair referred to quotes for tree surveys and example of report provided by Ravencroft Tree Services Ltd as previously circulated via email. Unanimously agreed to engage Ravencroft Tree Services Ltd to carry out tree survey in relation to Parish land – YW. Parish Clerk advised that Cllr Venn had volunteered to be on-site at time of survey, PC accepted this offer.

2020/052 Parking, One Stop Shop, Post Office and surrounding area

Parish Clerk advised had written to manager of One Stop on two occasions (20th June and 11th September) asking them to contact leaseholder (Tesco) to establish if they would be prepared to have signage erected on the car park, to date no response has been received. All agreed Parish Clerk to write to Tesco's direct – YW.

2020/053 Litter picking

All agreed signage not a feasible solution to problem of littering based on fact that previous signage had been removed on numerous occasions. Parish Clerk to contact Poringland Parish Clerk to establish what arrangements they have in place with regards to their employed litter picker and as to whether they would have any spare capacity to undertake this role within the Framingham Earl Parish – YW. Item to be discussed at December meeting and if feasible costs to be considered in budget – ALL. Chair advised that Framingham Earl High School had signed up to the Love Norfolk, Hate Litter Campaign. Parish Clerk to contact school to ascertain what this commitment will involve – YW.

2020/054 Allotments

Chair referred to emails as previously circulated and fact that an unauthorised individual had carried out a leaflet drop around parts of the Parish during August. In addition as a result of a publication error an advert appeared in the September edition of the 5+. Unanimously agreed that due to low level of response received to date the PC's previous decision of no further action to be taken at present time remains.

2020/055 Dog bins

Chair referred to email as previously circulated by Cllr Venn, recommending the re-location of 2 existing dog bins. Parish Clerk to contact SNC to establish if proposed locations would be feasible/approved – YW. District Cllr Spruce advised approximate cost for relocating or erecting a new dog bin would be £36 + vat. Item to be included on next agenda – YW.

2020/056 Correspondence and consultations

The Local Government Boundary Commission, division boundaries in Norfolk County Council

All unanimously agreed no response required.

2020/057 Parish Council meeting

Date of next Parish Council meeting 1st December 2020.

2020/058 Chairman's urgent business

None.

Meeting closed 9.09pm.

Minutes prepared by Yvonne Wonnacott, Parish Clerk, 07/10/20.