

# FRAMINGHAM EARL VIRTUAL PARISH COUNCIL MEETING

Minutes of the Virtual Parish Council meeting held on  
Tuesday 7<sup>th</sup> July 2020 at 7.30pm

**Present:**

Cllr Paul Venn – presiding (PV), Cllr Louise Bishop (LB), Cllr Libby Cook (LC), Cllr David Crawford (DC), Cllr Dave Todd (DT), Cllr Jane Walker (JW), Cllr David Wines (DW), County Cllr Vic Thomson (VT), District Cllr Trevor Spruce (TS), District Cllr John Overton (JO) and Yvonne Wonnacott – Parish Clerk (YW).

**Apologies:**

Sandra Cornell – Tree Warden (SC) and Lynn Thomas – Tree Warden (LT).

**Members of the Public:**

None.

**2020/023      Chairs welcome (to include any apologies for absence)**

Cllr Venn welcomed all attendees to meeting. Apologies received from Tree Wardens, Sandra Cornell and Lynn Thomas.

**2020/024      To receive declarations of interest**

None.

**2020/025      To approve a time limit for the meeting**

All agreed to aim for meeting to finish by 9.00pm latest.

**2020/026      To agree minutes of virtual Annual Parish Council meeting held 19th May 2020**

Cllr Walker proposed the minutes of the virtual Annual Parish Council meeting held 19<sup>th</sup> May 2020 to be agreed as correct with no factual inaccuracies, seconded by Cllr Wines, unanimously agreed by Parish Council (PC). Minutes to be signed by Chairman at the next available meeting of the PC in person.

**2020/027      Matters arising from the minutes of the virtual Annual Parish Council meeting held 19<sup>th</sup> May 2020**

Allotments

As per minute reference: 2020/018, Parish Clerk advised that all parties were contacted via email or telephone advising of PC's decision and explanation as to how decision was reached.

**2020/028      Adjournment for public participation**

None.

## **2020/029 County/District Council report(s)**

County Cllr Thomson referred to report as previously circulated, and advised updated report would be sent to Parish Clerk. County Cllr Thomson provided brief update to meeting, key points summarised below;

- Norfolk County Council (NCC) moving to economic recovery
- Not stopped humanitarian effort and will continue to help individuals and businesses
- Parish Partnership Scheme letters have been issued
- Bergh Apton recycling centre is now open
- Website guide to what is happening in Norwich and who is open,  
<https://www.visitnorwich.co.uk/norwich-next-chapter/>
- People can have their say on temporary changes to some Norwich streets, to support safe shopping and travel around the city,  
<https://norfolk.citizenspace.com/consultation/have-your-say-on-temporary-changes-to-norwich-city/>
- New road surface on B1332, works due to start 27<sup>th</sup> July at the southern end of the village on a rolling basis, taking approximately 5 weeks. Stretch from the southern entry to the Ramblers is going to be properly resurfaced including a large section of Oaklands. Residents/businesses situated on B1332 will be notified of works via letter.
- A47W, revised priority on A146
- Norfolk will be working with districts to provide a local track and trace

County Cllr Thomson advised that he was collating information on speeding and would bring this to next meeting – VT. Cllr Walker raised question as to when Poringland library would re-open. County Cllr Thomson advised not on present opening list, however he would notify Parish Clerk as and when he was advised of opening date – VT. Cllr Todd raised question as to whether more could be done re publicity of B1332 works. County Cllr Thomson advised all residents/business situated on B1332 would be written to, County Cllr Thomson to provide this information to Parish Clerk for website – VT/YW. In addition County Cllr Thomson to check if advance warning notices of work would be put in place – VT. Cllr Venn raised question of temporary camera on Pigot Lane, located next to the speed limit sign past Earlsmead development. County Cllr Thomson to investigate further as to source – VT. Cllr Bishop raised issue of current lights on B1332 not working correctly and being out of synch, County Cllr Thomson to raise with Highways – VT. Cllr Cook raised question with regards to funding for the Theatre Royal, County Cllr Thomson advised that he believed this would be delivered through central government not local.

District Cllr Spruce advised nothing further to report.

District Cllr Overton advised been very busy with lots of local resident issues. With regards to the elderly residents at Oaklands, District Cllr Overton advised that South Norfolk Council (SNC) Community Connector will be visiting both neighbour and parishioners in question, and will then get the necessary local organisations involved. District Cllr Overton thanked Cllr Venn for his assistance with the grass cutting. Cllr Walker raised question of opening of playgrounds, Parish Clerk advised new playground on Summer Close was open with new signage from SNC. Cllr Venn advised playgrounds on Earlsmead development were open.

## **2020/030 Finance matters**

### Finance and admin report

Finance and admin report with financial summaries unanimously approved.

### Expenditure for approval, as per Finance and admin report

Following items of expenditure as previously approved, formally noted;

- Zurich Municipal, insurance renewal @ £320.59
- Parish Clerk, May @ £334.53 (£281.50 wages/pension & £53.03 expenses)
- Norfolk Pension Fund (Parish Clerk) @ £84.47

Following items of expenditure were approved;

- NPTS induction training for Cllr Cook @ £40
- HMRC quarter 1 payment @ £35.40 (Parish Clerk, income tax, already deducted from final pay)
- Parish Clerk, June @ £288.00 (£281.50 wages/pension & £6.50 expenses)
- Norfolk Pension Fund (Parish Clerk) @ £84.47

#### **2020/031 Decisions to be formally noted**

None.

#### **2020/032 Easing of lockdown**

PC unanimously agreed to continue with virtual meetings in line with recommendations. District Cllr Spruce advised that Poringland Community Centre is now open, however FECSC (Framingham Earl Community Sports Centre) remains closed at present.

#### **2020/033 Planning**

##### Applications received to date

None. Chair referred to parishioner email as circulated 07/07 advising of plan to erect gates at their property, planning permission not required. However, for sake of good order and community relations, parishioner advised will send PC details.

##### Decision notices received to date

None.

##### Poringland Neighbourhood Plan, consultation

Chair referred to email previously circulated. SNC decided to approve all of the recommended modifications apart from one. The Council proposes to take a different view to that of the examiner in relation to Policy 2 'Housing – scale'. District Cllr Spruce advised Neighbourhood Plan should be finalised May 2021. District Cllr Spruce to enquire as to finalisation dates for Greater Norwich Local Plan (GNLP) and clusters – **TS**.

#### **2020/034 Environmental matters**

##### Tree Warden update

Chair referred to Finance & Admin Report and reports/emails from Tree Wardens. All agreed to ask Tree Wardens if they could contact their contact at SNC to request a site visit to The Dell in view of a tree survey to be undertaken identifying any required work(s). If contact is unable to carry out such a survey to request recommendations – **SC / LT**.

##### Footpath Warden report

Cllr Crawford advised continues to check footpaths, identifying signage problems which will be reported to Highways accordingly.

##### The Dell, update

Covered under Tree Wardens report.

#### **2020/035 Parking, One Stop Shop, Post Office and surrounding area**

Parish Clerk advised written to manager of One Stop as agreed, asking them to contact leaseholder to establish if they are prepared to have signage erected on the car park. If no response received by end of July, Parish Clerk to hasten – **YW**.

**2020/036 Dog bins**

Parishioner had voiced safety concerns with regards to the present location of the dog bin on Long Road, suggested re-location of bin to Summer Close. Cllr Todd advised that he had cut back holly bushes and small trees within approximately 5 metres of the bin on each side, increasing visibility. Parish Clerk to contact Crown Point Estates to request that hedge on Long Road is cut back annually – YW. Cllr Venn raised question as to safety with regards to the dog bin located at The Dell on corner, possible solution to move bin further down the road near to Earlsmead development. All agreed Cllr Venn to look at the current 4 locations with a view to safety and provide alternative locations where deemed required to PC for consideration – PV.

**2020/037 Operation London Bridge**

Chair referred to Finance and Admin Report, Revd. Robert Parsonage has agreed for a condolences book to be located in St Andrews Church. Parish Clerk to obtain price for quality, loose paper for condolences book and email to PC for approval, prior to placing order – YW.

**2020/038 Correspondence and consultations**Parish Partnership Scheme 2021/22

Parish Clerk advised earmarked reserves included an allowance for possible future Parish Partnership Scheme. Parish Clerk to contact Poringland Parish Council to ask if they would be prepared to position/loan SAM2 at 2 locations within Framingham Earl Parish, to advise PC would be happy to make a contribution – YW.

Parishioner email, speed limit Norwich Rd

Chair referred to emails as previously circulated. NCC, Highways advised would not consider reducing the speed limit to 20mph, as it would not be appropriate for the category of this road, and the volume of traffic that uses it. Parishioner advised accordingly.

Community Support Postcard

As per email previously circulated, provider unable to provide number of copies required to be included in next edition (August/September) of 5+. All agreed Parish Clerk to contact editor of 5+ to request article providing information from postcard is included in next publication – YW.

Elderly residents, Oaklands

As per minute ref: 2020/029.

**2020/039 Date of next virtual Parish Council meeting**

All agreed to meeting date as previously agreed of 6<sup>th</sup> October 2020 at 7.30pm.

**2020/040 Chairman's urgent business**

All unanimously agreed for any decisions as deemed necessary to be made outside meeting, with PC approval via email and such decisions to be formally noted at October meeting.

Meeting closed 8.42pm.

Minutes prepared by Yvonne Wonnacott, Parish Clerk, 08/07/20.