FRAMINGHAM EARL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook Clerk: Yvonne Wonnacott

Email: framinghamearlpc@hotmail.co.uk

Minutes of Framingham Earl Parish Council Meeting held on Tuesday 3rd December 2019 at 7.30pm at Framingham Earl Community Sports Centre.

Present: Cllr Linda Brook (LB) – presiding, Cllr Louise Bishop (LBi), Cllr David Crawford (DC), Cllr David Todd (DT), Cllr Jane Walker (JW), Cllr David Wines (DW), County Cllr Vic Thomson (VT), District Cllr Trevor Spruce (TS), Lynn Thomas (LT) - Tree Warden, Sandra Cornell (SC) - Tree Warden and Yvonne Wonnacott – Parish Clerk (YW).

Apologies: Cllr Paul Venn (PV)

Members of the Public: None.

Item		Action By
2019/58	Chairs Welcome (to include any apologies for absence)	
	Apologies were received from Cllr Paul Venn.	
2019/59	Declarations of interest	
	None.	
2019/60	Suspension of meeting for Public Participation	
	Cllr Crawford updated meeting, advised had been liaising with	
	Brake (road safety charity), who are currently updating their	
	website looking to incorporate a function which helps people to	
	collaborate on road safety. Cllr Crawford requested permission to	
	continue working with the charity, all approved.	
2019/61		
	for acceptance.	
	No factual inaccuracies were found and the minutes were	
	approved. Proposed by Cllr Bishop and seconded by Cllr	
	Crawford all agreed, minutes signed by Chair.	
2019/62	County Councillors Report	
	County Cllr Thomson provided report to meeting, brief summary	
	as follows;	
	- Norfolk County Council (NCC) budget consultation on	
	website.	
	- Fire and Rescue Services public consultation running until	
	10 th December 2019.	
	10 December 2019.	

	- Help for heating scheme during winter months (October to	
	March), may be able to get help with fuel costs, further	
	information on website.	
	- "Norfolk Winter" is here to give you the information you	
	need to help you keep healthy, happy and safe during the	
	colder months, further information on website.	
	- Beryl bikes, a new bike share scheme is coming to	
	Norwich from March 2020.	
2019/63	District Councillors Report	
2017/00	District Cllr Overton provided report to meeting, summary of key	
	points as follows;	
	- Working briefing tomorrow (04/12/19) providing update	
	on the joint working of the two District Councils (South	
	Norfolk Council and Broadland District Council),	
	possibility of looking to bring collection of waste together	
	as one business.	
	- Local plan, 44,500 new homes needed up to 2038, 88% of	
	these already allocated in existing plan, 80% of growth in	
	Norwich area, Framingham Earl falls outside this area.	
	- Big Sky has planning application, phase 3 to finish	
	housing at Shotesham Road and put in new business	
	centre. Big Sky are building houses at Cringleford.	
	- County Lines big thing on agenda at moment. Substantial	
	amount of needles have been found on Poringland Playing	
	Field.	
	- Flooding issues, Boundary Way, Cllr Spruce has been	
	involved with this.	
	- Application for development on Bungay Road, 60	
	properties. Officers recommended refusal.	
	- Application for development of flats near Budgens	
	roundabout.	
	- Poringland Parish Council organised a light switch on of	
	Christmas tree at Community Centre, free event, 5pm 8 th	
	December.	
	Cllr Todd raised issue of Bella Vista house located on Burgate	JO
	Lane, steel gate installed and appears that no planning permission	
	was sought. District Cllr Overton to investigate.	
2019/64	Planning Matters	
	a) Applications received to date:	
	- 2019/2196 – The Homestead, Gull Lane – All agreed	YW
	Parish Council to respond "no objections".	
	- 2019/2385 – 20 Long Road – All agreed Councillors to	ALL
	look at application and email any comments to Parish	
	Clerk.	
	- 2019/1882 - 24 Oaklands – Chair advised in response to	
	correspondence from parishioners, as agreed Parish	
	Council (PC) withdrew previous response and submitted	
	revised response recommending refusal of application.	
	b) Decision notices received to date:	
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	- 2019/2085 – 19 Long Road – Approval with Conditions	
2019/65	Operation London Bridge	
	Chair suggested condolences book to be located in church, all agreed in principle. Agreed that any cost of Operation London	
	Bridge to be covered by "contingency" allowance in budget.	
2019/66	Finance Matters	
	Finance and Admin Report	
	Finance and Admin Report with financial summaries was approved.	
	<u>Tree survey/costs</u>	
	Chair referred to emails circulated by Parish Clerk. PC has trees	
	on two areas of land The Dell and one tree situated on village	
	green. All agreed Parish Clerk to carry out necessary searches	YW
	through Land Registry requesting copies of title deeds to try and establish what part of The Dell the PC owns. Tree Wardens to	
	check their paperwork inherited from previous Tree Warden with	LT/SC
	reference to any documentation that may assist with clarification	
	of ownership. Upon establishment of land Parish Clerk to obtain	YW
	quotations for initial survey.	1 ***
	Budget/precept 2020/21	
	As circulated with Finance & Admin Report. All agreed to the	
	following amendments;	
	 Reserves – "contingency roundabout works fund" to be amended to read "contingency The Dell / tree works fund" Budget to be amended to include £1,000 for "The Dell / 	
	tree works" - 5+ Good Neighbours donation @ £50 to be removed	
	Cllr Todd proposed revised precept of £9,413 seconded Cllr	
	Bishop, all agreed.	
	Donations for current financial year	
	The following donations were proposed by Cllr Todd and	
	seconded by Cllr Crawford, all agreed and cheques raised;	
	- High Ash Farm (permissive walks) @ £50	
	- Citizens Advice @ £55	
	- Norwich Accident & Rescue Service @ £55	
	- Poringland & Framingham Earl Churches Together @ £450	
	- EACH @ £100	
	- East Anglian Air Ambulance @ £100	
	- Poringland Playing Field @ £100	
	Donation to Six Strategic Group (administration costs) @ £102 was noted. All agreed due to financial constraints no donation to	
	be made to Norwich Fringe Project or 5+Good Neighbours this financial or next financial year.	
	Award of verge/grass cutting contract, season 2020	
	As per Finance & Admin report, Cllr Todd proposed award of	
	contract to existing subcontractor The Garden Guardian, seconded	
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	by Cllr Walker, all agreed. Parish Clerk to write to The Garden Guardian advising of successful award.	YW
2019/67	0/67 Governance Documents	
	Cllr Todd proposed adoption of replacement Standing Orders as previously circulated with immediate effect, seconded Cllr Walker, all agreed.	
2019/68	Environmental Matters	
	Tree Warden report	
	 Report provided to meeting key points summarised as follows; Recently attended East Anglian Forum and read out extract taken from meeting. South Norfolk Tree Warden has acquired land on Burgate Lane to be used for a tree nursery. No response received from EACH with regards to PC's offer to donate trees, this has been hastened on several occasions. 	
	County Cllr Thomson advised that Norfolk County Councils Environmental Plan has been signed off which incorporates a section on tree planting, County Cllr Thomson to provide further information at next meeting.	VT
	The Dell	
	Item already covered, minute reference 2019/66.	
	Footpath Warden report Cllr Crawford advised that as previously reported at last meeting, minute reference 2019/51, a new fingerpost has now been installed on footpath from the church to Yelverton Road. Village green bollards	
	Chair advised that County Cllr Thomson has kindly awarded Members grant to pay for both purchase of bollards and installation. Bollards have been ordered and will be delivered direct to contractor for installation as previously agreed. Work	
	may be completed in stages. Upon receipt of subcontractors invoice for installation Parish Clerk to forward copy to County Cllr Thomson for reimbursement. Risk Management Scheme to be amended to include bollards upon installation.	YW YW
2019/69	Oaklands / Earlsmead	
	Chair referred to communication from Persimmon Homes advising that based on their on-site visit and investigations they did not feel as though bollards at the footpath entrances would add any benefit. County Cllr Thomson advised private footpath not Highways as such Highways would not have involvement. All agreed possible way forward would be for residents to form a	
	committee, suggested Cllr Venn takes this option forward	PV
2010/70	depending on level of interest from residents. Working Party (traffic (transpart/parting iggues))	
2019/70	Working Party (traffic/transport/parking issues) Chair referred to recent email County Cllr Thomson had received from Executive Director of Community and Environmental Services, as previously circulated. County Cllr Thomson advised	

	that Arminghall Lane speed limit was set under previous policy, not current policy (2014). All agreed working party to continue to gather information and look at arranging a site visit with elected local member of parliament in new year. Cllr Wines expressed safety concerns with regards to the junction of Pigot Lane merging onto Long Road.	DT/DC
2019/71	Proposed meeting dates 2020/21	
	Following proposed meeting dates were agreed, Parish Clerk to	YW
	book meeting venue;	
	- 5 th May 2020	
	- 7 th July 2020	
	- 6 th October 2020	
	- 1 st December 2020	
	- 2 nd March 2021	
2019/72	Correspondence received to date	
	Power for People	
	Chair referred to email as previously circulated to support local	
	electricity bill. All agreed not relevant to PC, no further action	
	required.	
2019/73	Date of next Parish Council meeting and items to be	
	considered for agenda.	
	Chair advised next PC meeting 3 rd March 2020.	
2019/74	Chairman's urgent business – if any.	
	Pocket Park Plus funding	
	Chair referred to email as previously circulated. All agreed for	
	SNC Community Assets Delivery Officer to submit bid to Pocket	
	Park Plus on the Parish Councils behalf for improvement works to	
	Poringland Woods.	
	Resignation of Chair	
	Chair handed resignation letter to Parish Clerk. Chair was	
	thanked for all her hard work and contributions as both Chair and	
	Councillor over last 15 years.	

The meeting closed at 8.55 pm.

Minutes prepared by Yvonne Wonnacott 05/12/19

Approved	Date
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