FRAMINGHAM EARL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook Clerk: Yvonne Wonnacott Email: framinghamearlpc@hotmail.co.uk

Minutes of Framingham Earl Parish Council Meeting held on Tuesday 6th September 2016 at 7.30pm at Framingham Earl Community Sports Centre.

Present: Cllr Linda Brook – presiding (LB), Cllr Barbara Uciechowska-Powell (BUP), Cllr Arthur O'Neil (AON), Cllr Roy Whittaker (RW), Cllr Jane Walker (JW), County Cllr R Smith (RS), District Cllr Lisa Neal (LN), Yvonne Wonnacott – Parish Clerk (YW).

Apologies: District Cllr John Overton, Cllr Judith Todd, Cllr Louise Bishop, Lynn Thomas (Tree Warden) and Sandra Cornell (Tree Warden),

Members of the Public: One.

Item		Action By		
2016/24	Chairs Welcome (to include any apologies for absence)			
	Apologies were received and accepted from District Councillor			
	John Overton, Cllr Judith Todd, Cllr Louise Bishop, Lynn Thomas			
	(Tree Warden) and Sandra Cornell (Tree Warden).			
	Chair thanked Parish Clerk for all her efforts with regards to the			
	joint event with Poringland Parish Council for the Queen's 90 th			
	Birthday celebrations.			
2016/25	25 Declaration of interest and requests for dispensations in items			
	on the Agenda.			
	None.			
2016/26	Suspension of meeting for Public Participation			
	Member of public raised question as to what role there is for Parish			
	Council to vet footpaths? County Cllr Smith advised footpaths fall			
	in responsibility of County Council, first point of contact Highways			
	Department. Member of public to liaise with Parish Council to			
	provide details of particular footpath in question for further	YW/LB		
	investigation.			
2016/27				
2016/27	Minutes of the meeting held 3rd May 2016 – for acceptance.			
	No factual inaccuracies were found and the minutes were approved			
	and signed by the Chair.			
2016/28	County Councillors Report			
	NCC Cllr Smith presented his September report as previously			

	circulated and highlighted the following aspects:	
	- Framingham Earl High School achieved good exam results	
	putting it amongst best in the county.	
	- Norfolk Library Service will be concluding its highly	
	successful summer reading challenge for young people,	
	great credit to all its staff.	
	- The causes of flooding at the entrance to Framingham Earl	
	High School have been investigated and corrective action	
	has been taken.	
	- Norfolk County Council has decided it should take part in	
	the Syrian Vulnerable Person's Resettlement Scheme.	
2016/29	District Councillors Report	
	District Cllr Lisa Neal provided report, key points summarised	
	below;	
	- National Recycling Week 12-18 th September, theme of	
	"Unused Suspects", South Norfolk Council (SNC) will be	
	carrying out media campaign.	
	- Budget Planning – Ongoing reviews re CIL (Community	
	Infrastructure Levy), business rates etc.	
	- No. of sites have been put forward for potential	
	development, currently looking at local 10 year plan for 2026 to 2036.	
	 The Government Boundary Review is looking at the number 	
	of electors/parishioners that each District Councillor is	
	responsible for, with the aim to make each ward roughly the	
	same size. SNC have submitted a proposal. District Cllr Neal	
	has submitted her concerns with regards to the proposal of	
	Framingham Earl falling in a different ward to Poringland.	
	- Mulberry Park (New Housing Estate) – Several meetings	
	taken place, public consultation to be held on 08/09 at	
2016/20	Poringland Community Centre.	
2016/30	Planning Matters	
	a) Applications received to date:	
	• 2016/2012 – 11a The Street – All agreed response to	
	SNC "We have no views or comments about this	
	application" 2016/1040 Rolla Victo Rurgeta Lana All agreed	
	 2016/1949 –Bella Vista Burgate Lane – All agreed response to SNC "We consider the application 	
	should be approved, if permission is granted, we	
	suggest the following conditions of approval should	
	be considered; a) One storey would be preferable b)	
	There must be adequate turning space within the	
	driveway.	
	• 2016/1329 – Land East of Water Tower, Long Road	
	- Chair raised concerns with regard to grey slate roof	
	and not red pan tiles as per other properties in area.	A T T
	All agreed for Councillors to look into further and	ALL
	forward their responses to Parish Clerk for collation.	

	h) Desision notices received to date				
	b) Decision notices received to date – none.				
	Cllr Walker raised question as to whether 106 was raised against	LB/YW			
	Earlsmead development and if so it's content? Further investigation				
	to be carried out by Cllr Brook/Parish Clerk.				
2016/31	Finance Matters				
	a) Finance and Admin Report with financial summaries to				
	31st July 2016 for approval – All approved.				
	b) Parish Clerk Salary Review – Chair suggested Parish				
	Clerk salary to increase by 3 spinal column points to hourly				
	rate of £11.660. Cllr Walker proposed, Cllr Uciechowska-				
	Powell seconded, all in agreement.				
	c) Setting of Date for Parish Clerk Annual Appraisal –	LB/YW			
	Chair advised appraisal date will be set before end of this				
	month.				
	d) Dog Bin (Hall Rd) – Chair advised cost from Glasdon's is				
	$\pounds 169.00$ exc. VAT for bin and $\pounds 20$ for post. This item was				
	allowed for in budget. Cllr Whittaker proposed purchase of				
	bin, Cllr O'Neil seconded, all in agreement. Chair to	LB			
	arrange purchase.				
	e) Reserves – All agreed to reserves as identified in Finance				
	and Admin Report, may be future requirement to earmark				
	some reserves for website.				
	f) Transparency Fund (Funding Application Form) – As				
	previously circulated, application to be amended to allow for	X / X X /			
	Parish Clerk pay rise and purchase of printer/scanner. All	YW			
	approved application. Parish Clerk to amend and submit.				
	g) Chairman's Expenses – Chair submitted expenses, total				
	£56.95, all approved.				
2016/32	Policies and Guides				
	Following policies as previously circulated were approved;				
	a) Code of Conduct, Interests and Dispensations Policy				
	b) A guide for public attending and speaking at meetings				
	c) Health and Safety Policy				
	d) Complaints Procedure				
	e) Policy on Record Management				
	Parish Clerk to arrange for policies/guides to be added to website.	YW			
2016/33	Environmental Matters				
	a) Roundabout – Chair advised no further forward than last				
	PC meeting, awaiting completion of road works.				
	b) Tree Warden (s) – Two new Tree Wardens jointly sharing				
	position, Lynn Thomas and Sandra Cornell. Both Tree				
	Wardens have attended meetings with Henry Gowman				
	(Poringland Parish Council Tree Warden) and Sheena				
	Florance (Previous Framingham Earl Tree Warden).				
	Received a request for ID badges, Parish Clerk/Chair to	YW/LB			
	arrange.				
2016/34	Six Youth Council and Traffic Working Group Update				
2010/34					
	Traffic survey completed which was submitted to Traffic Working				

	Party.	Speed awareness teams around the village.			
2016/35	Police and Highways				
	a)	Police Update – New Beat Manager, PC 1565 Tom Harvey.			
	b)	Anglian Water Mains Replacement Scheme – Update as			
		per e-mail circulated 15/08/16.			
2016/36	Correspondence received to date				
	a)	Overgrown Hedges - Chair advised of two incidents were			
		complaints had been received re overgrown hedges. Parish			
		Clerk wrote to both parties, pleased to announce that hedges			
		have since been cut back.			
2016/37	Chairman's urgent business – if any.				
	a)	Norfolk Citizens Advice Donation Request – Parish Clerk to	YW		
		write to CAB advising that request will be considered at			
		December meeting.			
	b)	NALC Membership Renewal – Chair advised that received			
		notification from NALC that if membership is not renewed			
		the existing website will be shut down. All agreed to renew	YW		
		membership for further year to allow time to investigate			
		other website options.			
	c)	CPRE Opposing Damaging New Housing Targets Campaign			
		– All agreed to support "The Pledge". Parish Clerk to	YW		
		submit "Pledge" response.			
	d)	Forthcoming Rangers Visit – Parish Clerk to contact	YW		
		Highways Ranger to request following works;			
	-	Trim down vegetation on curbs down Gull Lane			
	-	Tidy up area around The Dell			
	-	Check drains on Long Road			
		'Neil raised issue of problems with parking in the pull-in e St Andrew's Church. Could anything be done to improve			
		DUI			
	this?	RW			
	wheth				
	possib	ility that PC could make a contribution towards cost.			

The meeting closed at 8.50pm.

Minutes prepared by Yvonne Wonnacott 07/09/16

Approved Date.....