

FRAMINGHAM EARL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook

Clerk: Yvonne Wonnacott

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Minutes of Framingham Earl Parish Council Meeting held on Tuesday 2nd July 2019 at 7.30pm at Framingham Earl Community Sports Centre.

Present: Cllr Linda Brook (LB) – presiding, Cllr Jane Walker (JW), Cllr Louise Bishop (LBi), Cllr David Crawford (DC), Cllr David Todd (DT), Cllr David Wines (DW), County Cllr Vic Thomson (VT), District Cllr Trevor Spruce (TS), Lynn Thomas (Tree Warden) and Yvonne Wonnacott – Parish Clerk (YW).

Apologies: Cllr Paul Venn (PV), District Cllr John Overton (JO), District Cllr Lisa Neal (LN) and Sandra Cornell (Tree Warden).

Members of the Public: None.

Item		Action By
2019/25	<p>Chairs Welcome (to include any apologies for absence) Apologies were received from Cllr Venn, District Cllr John Overton, District Cllr Lisa Neal and Sandra Cornell (Tree Warden). Chair thanked Cllr Walker for chairing meetings in May. Chair thanked District Cllr Spruce for his assistance in matter of resolving over grown hedge encroaching on footpath on St Annes Road. County Cllr Thomson advised meeting of overgrown hedge minimising sight view near entrance to Summer Close, County Cllr Thomson to contact Highways for resolution.</p>	VT
2019/26	<p>Declarations of interest None.</p>	
2019/27	<p>Suspension of meeting for Public Participation None.</p>	
2019/28	<p>Minutes of the Annual Parish Council meeting held 7th March 2019 – for acceptance. No factual inaccuracies were found and the minutes were approved. Proposed by Cllr Bishop and seconded by Cllr Crawford all agreed, minutes signed by Chair.</p>	
2019/29	<p>County Councillors Report County Cllr Thomson provided report prior to meeting as circulated. County Cllr Thomson provided brief summary to meeting as follows;</p>	

	<ul style="list-style-type: none"> - Advised of scrap fly tipping code. - Residents and holiday makers across Norfolk are being urged to stay safe near the open water as part of national awareness. - Norfolk is to become a pioneer in transforming maternity and early years services after being selected for a new national programme. Funding available for 2 year olds. - Ninety new specialist school places for children with autism are set to be created at Norfolk's mainstream schools, as Norfolk County Council's (NCC) £120m investment in special education gains pace. - Attended a carers support day on 14th June, an estimated 100,000 people in Norfolk provide unpaid care. - Western Link – planning to provide a report for a preferred route to Councillors in NCC cabinet in July. - Verge Cutting – Actions to support rare species on our roadsides are continuing. In Norfolk there are verges designated for road migratory routes and rare fungi. Northway is proving a success. - Medieval Norwich - £13.5 million plans to restore Norwich Castle to how it looked as a medieval palace are set to move forward. - Carbon Plans – Councils cabinet set to progress plans to invest £10.5 million investment from the European Union's low carbon innovation fund. It is expected to attract a further £22 million of private investment. <p>Cllr Wines raised question as to NCC policy on climate change. County Cllr Thomson advised NCC follow government view. Once committee is up and running should see further information on climate change and what public can do.</p> <p>Cllr Crawford referred to point raised at previous Six Strategic Group meeting that bus operators not obliged to accept an alternative operator's ticket. The Passenger Transport Manager was going to look into this. County Cllr Thomson advised no update received to date.</p>	
2019/30	<p>District Councillors Report</p> <p>District Cllr Spruce provided report to meeting, summary of key points as follows;</p> <ul style="list-style-type: none"> - District Cllr Overton completed role of South Norfolk District Chairman. - Cllr Neal re-appointed as cabinet member for planning and economic growth. - Poringland Men's Shed won South Norfolk Community Award 2019 for Community Group of the Year. 	

	<ul style="list-style-type: none"> - District Cllr Overton still in ongoing discussions with South Norfolk Council (SNC) Senior Planning Officer with regards to the Earlsmead/Oaklands estate and signage. - Poringland memorial playing field park – Trying to get damaged equipment removed and replaced in time for park to be opened for summer school holidays 2019. - Bus routes – problems with double decker buses catching tree branches. <p>Cllr Walker raised question as to who is responsible for maintenance of Poringland Wood, as maintenance levels appear to have slipped and meadow overgrown. Chair believed joint ownership between Crown Estates and SNC. Cllr Spruce to investigate and report back.</p> <p>Cllr Todd raised issue of overgrown hedges on cycle path near woods. Cllr Spruce to establish cutting restrictions of hedges (seasonal restrictions) and report back.</p>	TS TS
2019/31	Vice-Chair position No interested parties at present to be referred to October meeting.	
2019/32	Planning Matters <ul style="list-style-type: none"> a) Applications received to date: None b) Decision notices received to date: None. c) 2019/0837 – Land East of Water Tower, Long Road – Chair advised deadline extended till 2nd August 2019. 	
2019/33	Finance Matters <ul style="list-style-type: none"> a) Finance and Admin Report with financial summaries for approval – Approved. b) Donation request from Scotty’s Little Soldiers – all agreed Parish Clerk to contact to establish number of people within Framingham Earl who receive assistance. 	YW
2019/34	Policy on Record Management Amended policy as previously circulated, Cllr Todd proposed adopt with immediate effect, seconded Cllr Walker, all agreed.	
2019/35	Freedom of Information Three governance documents as previously circulated, model publication scheme, guide to information and schedule of charges. Documents to be formally adopted at meeting, proposed Cllr Todd, seconded Cllr Bishop, all agreed.	
2019/36	Environmental Matters <ul style="list-style-type: none"> a) Tree Wardens – South Norfolk Tree Warden group is going to be restructured. Parishioner had concerns with regards to dead branches falling of TPO oak on Hall Road, Tree Warden will notify Highways. b) Footpath Warden – Cllr Crawford advised alerted NCC to missing signs. Invited Chairman of Framingham Pigot Parish Meeting to explore a missing key link of footpath, as part of Framingham Pigot Parish. 	SC

	<p>c) Village Green Bollards – District Cllr Spruce suggested low fencing instead of bollards which would be more cost effective and more natural to existing environment. Examples can be seen at open area behind Community Centre and war memorial opposite Zaks. Parish Council (PC) to research further.</p>	LB/YW
2019/37	<p>Earlsmead/Oaklands Estate Chair read out email received from Assistant Planner, Persimmon Homes, advising that don't feel as though bollards at the footpath entrances would add any benefit and suggesting a sign at entrance of Oaklands stating no through road would be more beneficial. Parish Clerk to forward email to District Cllr Spruce and District Cllr Overton. <u>Transport/traffic/parking issues working group</u> Cllr Crawford proposed setting up a working group for which Cllr Crawford is happy to take responsibility of developing, all agreed. Cllr Spruce to speak to Cllr Overton to establish what has been done in past with regards to parking problems within the village. Cllr Todd to provide Cllr Crawford with information on current government consultation. Cllr Crawford to contact Poringland Parish Clerk to establish their position and any works/research that has been undertaken.</p>	<p>YW/TS/JO</p> <p>TS/JO</p> <p>DT/DC DC</p>
2019/38	<p>Speeding Long Road Chair advised that part of qualifying criteria for reduction in speed limit is residential development on both sides of road. All agreed other contributing factors need to be taken into consideration such as The Nook, school traffic etc. Cllr Crawford to investigate further.</p>	DC
2019/39	<p>Village Fete 2019 Parish Clerk to liaise with Poringland Parish Council contact to obtain rota.</p>	YW
2019/40	<p>Correspondence received to date <u>Thank you note</u> Chair read out thank you note received from Judith Todd the previous Vice-Chair who stood down in May 2019. <u>Consultation on proposed removal of phone box</u> (Oaklands/Norwich Rd) – All agreed happy for removal, Parish Clerk to respond accordingly. <u>Review of polling districts, polling places and polling stations</u> All agreed happy with existing polling station of Methodist church, Parish Clerk to respond accordingly. <u>Litter pick grant</u> All agreed grant application to be submitted for 2 of each 4 items of equipment listed. <u>Framingham Earl sign</u> Parish Clerk read out recent email received from Highways Engineer. To summarise the developer will be extending the existing 30mph speed limit as part of Section 278 works for their development, this will include removing existing sign and installing a new sign. Highways Engineer has undertaken site</p>	<p>YW</p> <p>YW</p> <p>YW</p>

	visit and believes existing damaged sign can be repaired, will discuss with Highway Ranger Team. <u>Allotment request</u> Chair advised had received allotment request, no plans for allotments in Framingham Earl in immediate future.	
2019/41	Chairman's urgent business – if any. <u>Boundaries</u> Parish Clerk to provide information/login to Cllr Wines for Parish Mapping.	YW

The meeting closed at 9.10 pm.

Minutes prepared by Yvonne Wonnacott 03/07/19

Approved Date.....