

FRAMINGHAM EARL ANNUAL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook

Clerk: Yvonne Wonnacott

Email: framinghamearlpc@hotmail.co.uk

Minutes of Framingham Earl Annual Parish Council Meeting
held on Tuesday 7th May 2019 at 7.30pm at Framingham Earl
Community Sports Centre.

Present: Cllr Jane Walker – presiding (JW), Cllr Louise Bishop (LBi), Cllr David Crawford (DC), Cllr David Todd (DT), Cllr Paul Venn (PV), Cllr David Wines (DW) District Cllr John Overton (JO), District Cllr Lisa Neal (LN), District Cllr Trevor Spruce (TS), Lynn Thomas (Tree Warden), Sandra Cornell (Tree Warden) and Yvonne Wonnacott – Parish Clerk (YW).

Apologies: Cllr Linda Brook.

Members of the Public: None.

Item		Action By
2019/8	Election of Chairman Chair advised that Cllr Brook had formally expressed that she was happy to remain Chairman subject to Parish Councils approval. Linda Brook was proposed for the position of Chair by Cllr Todd and this was seconded by Cllr Bishop. All other councillors present supported this proposal.	
2019/9	Election of Vice-Chairman All agreed position of Vice-Chairman to be deferred to next meeting (July) to enable new Councillors to consider position.	
2019/10	Apologies for absence Apologies were received from Cllr Brook.	
2019/11	Declarations of interest None.	
2019/12	Suspension of meeting for Public Participation None.	
2019/13	Minutes of the meeting held 5th March 2019 – for acceptance. No factual inaccuracies were found and the minutes were approved and signed by the Chair. <u>Speeding Long Road</u> Parish Clerk read out e-mail correspondence from South Norfolk Engagement Officer as previously circulated. Summary as follows;	

	<p>A Speed Detection Radar Unit was installed on the C797 Long Road, between 23rd and 30th April. For vehicles travelling towards Hall Rd, 9,354 were recorded with 166 travelling at or in excess of the National Police Chiefs Council Guidelines of 46mph, giving a non-compliance level of 1.77%. For vehicles travelling towards Poringland, 10,933 were recorded with 1,012 travelling at or in excess of the 46mph, giving a non-compliance level of 9.25%. These figures fall outside the Norfolk Safety Camera Team criteria for speed enforcement.</p> <p>Point was raised that the 40mph limit on Long Road is the only 40mph limit in the built-up area of Framingham Earl, Poringland and Stoke Holy Cross.</p> <p>County Cllr Thomson to contact Highways to establish procedure for reducing speed limit from 40 to 30mph.</p>	VT
2019/14	<p>County Councillors Report</p> <p>County Cllr Thomson provided report prior to meeting as circulated. County Cllr Thomson provided brief summary to meeting as follows;</p> <ul style="list-style-type: none"> - NCC (Norfolk County Council) Brexit preparations – there is still a need for NCC as part of the Norfolk Resilience Forum to keep abreast of the National and Norfolk picture. - Later in year Bergh Apton recycling centre to get reuse shop for first time. - Norfolk’s Chief Fire Officer advised “every five days, someone dies from a fire caused by cigarettes or smoking materials in the UK”. - Roads: Work has started on the annual spring and summer surface dressing project. - Coastal Treasures – explore more than 100 miles of stunning Norfolk countryside with a free book of walks around north-west Norfolk. The book is available at 21 locations along the routes including tourist information, cafes and businesses. Copies are also available from the National Trails online shop, for only the price of postage: https://shop.nationaltrail.co.uk/ <p><u>Poringland Primary School Admissions</u></p> <p>County Cllr Thomson advised difficult time with primary school admissions this year. Primary school was oversubscribed for the first time, in years 2014 to 2016 Reception was two thirds full, in 2017 increased and in 2018 was at full capacity which triggered NCC to look at requirement for an additional school. Confirmed there will be a new primary school in Poringland, approximately a</p>	

	<p>three year process, work has already started identifying sites. There is a different admission criteria between the High School and Primary School. Admissions process will be reviewed for next year.</p> <p><u>Village Green Bollards</u></p> <p>County Cllr Thomson advised in discussions with Highways Engineer with regard to providing donation through Members grant. Cllr Todd advised looking at approx. 20 wooden bollards at approx. cost of £75 per bollard. All agreed PC to re-visit site to confirm and agree potential area to be covered by bollards.</p> <p><u>Footpath Entrances (Earlsmead/Oaklands) Estate</u></p> <p>Parish Clerk advised had contacted SNC with regards to the two footpath entrances to estate. Enquired if feasible to have couple of bollards put at the Oaklands entrance to prevent cars attempting to drive down and not get through, safety concerns with regards to both pedestrians and children. Awaiting response.</p>	PC
2019/15	<p>District Councillors Report</p> <p>District Cllrs provided report to meeting, summary of key points as follows;</p> <ul style="list-style-type: none"> - CAF grant of £50,000 available from July to September, applications submitted via the District Councillor on the PC's behalf. - £3,000 Members Grants available. - Collected 3.8 million bins a year, 74,500 every week. 26,000 tonnes of rubbish collected each year and 13,000 tonnes of recycling processed each year. - 24,000 brown bins in district, nearly half of all households. - Deal with nearly 850 fly tips per year. - Collect approx. 5,000 items of bulky goods from approx. 1,500 households. - Removal of waste, it is essential to check contractor(s) employed have waste disposal licence, as member of public could be held liable if waste fly tipped. SCRAP: Suspect, check, refuse, ask, paperwork. - Successful working with partners in Diss (HMRC and Police) checking commercial vehicle compliance. - Burgate Lane – Gladmans withdrawn appeal. In March SNC achieved “5 year land supply”, this provides SNC with greater control. - GNLP – public consultation September this year. - Broadland and South Norfolk Council working more closely together, recently held interviews for Directors and Assistant Directors, any vacancies will be advertised externally. 	
2019/16	<p>Resolution to adopt The General Power of Competence</p> <p>Proposed Cllr Venn, seconded Cllr Todd, all agreed.</p>	

2019/17	Planning Matters <ul style="list-style-type: none"> a) Applications received to date: 2019/0837, Land East of Water Tower – Cllr Todd provided background to meeting. Cllr Venn to provide Parish Clerk with draft response. 2019/0990, 7 Rigby Close – Councillors to look at application and e-mail any comments to Parish Clerk. b) Decision notices received to date: None. c) Burgate Lane – noted that appeal had been withdrawn. 	PV ALL
2019/18	Finance Matters <ul style="list-style-type: none"> a) Finance and Admin Report with financial summaries for year ending 31st March 2019 for approval – Approved. b) Certificate of Exemption – Approved and signed by Responsible Financial Officer/Parish Clerk and Chair. c) Section 1 – Annual Governance Statement 2018/19 – Statement approved and signed by Chair and Parish Clerk. d) Section 2 – Accounting Statements 2018/19 - Statements approved and signed by Chair. e) National Joint Council for Local Government Services, 2019/ 2020 pay scales allowances – All agreed Parish Clerk hourly rate to be increased to £13.15 and to be backdated from 1st April 2019. f) Insurance renewal – All approved renewal with existing supplier Zurich Municipal on a 1 year premium at price of £290.71. g) Sixth Youth Council previous donations – To be noted as agreed previously monies to be passed to the PTA's at the local schools. h) Bank account signatories – All agreed for Cllr Todd to be added as signatory. i) Parish Councillors election expenses – Return of election expenses forms to be completed and returned to SNC by 30th May 2019 even if no expenditure has been incurred and it is a nil return. Parish Clerk reminded new Councillors of the requirement to complete "Disclosable Pecuniary Interests" (DPI) form within 28 days of election and for existing Councillors to review their DPI's online at SNC website. 	LB ALL
2019/19	Traffic Working Group (Six Strategic Group) All agreed happy in principle for members to be non-Councillors.	
2019/20	Oaklands playpark District Cllr Overton referred to previous e-mail dated 6 th May. Whilst SNC appreciates residents' concerns, the location of the open space and the principle of locating the playpark within the public open space on the Earlsmead site (adjacent to Oaklands) was established and approved as part of both the outline and subsequent reserved matters planning consent (ref 2011/1284 and 2014/1342). In view of this SNC are not in a position to require	

	the developer to move the play area. Going back several years this proposed site at the time was the subject of a public consultation. SNC requested that Persimmon contact residents directly to agree a boundary treatment. County Cllr Thomson to establish what “recreation” means in planning terms.	VT
2019/21	Poringland Primary School Covered under minute reference 2019/14.	
2019/22	Environmental Matters <ul style="list-style-type: none"> a) Tree Wardens –Raised suggestion of PC donating/planting some trees on the Nook site. Would be looking at possibly three mature trees. Tree Wardens to obtain prices for PC approval. Highlighted that in responding to planning applications it is essential that we preserve existing trees and consider the environment. b) Footpath Warden – Cllr Crawford advised nothing to report. c) Village Green – Covered under minute reference 2019/14. 	
2019/23	Correspondence received to date All correspondence has been covered in meeting.	
2019/24	Chairman’s urgent business – if any. <u>Fuel Allotment Trust Representative</u> All agreed to Cllr Walker being second representative on Fuel Allotment Trust alongside Cllr Brook. <u>Data Protection</u> Parish Clerk reminded Councillors of their responsibility to ensure that any personal data that comes their way must be processed in line with the regulation. In addition explained that their personal information is held for the public task that they perform. Confirmed Councillors where happy to have their personal information on the website and noticeboard(s) and that they were willing for their email addresses and contact details to be shared. <u>Councillor Lanyards</u> Parish Clerk requested passport photos from new Councillors for ID lanyards.	DT, PV, DW

The meeting closed at 9.05 pm.

Minutes prepared by Yvonne Wonnacott 09/05/19

Approved Date.....