

FRAMINGHAM EARL PARISH COUNCIL MEETING

Chairman: Cllr Linda Brook

Clerk: Yvonne Wonnacott

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Minutes of Framingham Earl Parish Council Meeting held on Tuesday 5th September 2017 at 7.30pm at Framingham Earl Community Sports Centre.

Present: Cllr Judith Todd (JT) – presiding, Cllr Arthur O’Neil (AON), Cllr Roy Whittaker (RW), Cllr Jane Walker (JW), Cllr David Crawford (DC), County Cllr Vic Thomson (VT), Lynn Thomas (Tree Warden) (LT), Sandra Cornell (Tree Warden) (SC), Yvonne Wonnacott – Parish Clerk (YW).

Apologies: Cllr Linda Brook (LB), Cllr Louise Bishop (LBi), District Cllr John Overton (JO), District Cllr Lisa Neal (LN), Stuart Sansbury (Poringland Beat Manager).

Members of the Public: None.

Item		Action By
2017/25	Chairs Welcome (to include any apologies for absence) Apologies were received and accepted from Cllr Linda Brook, Cllr Louise Bishop, District Cllr John Overton, District Cllr Lisa Neal and Stuart Sansbury (Poringland Beat Manager). Chair welcomed County Cllr Vic Thomson to first FEPC (Framingham Earl Parish Council) meeting and welcomed Cllr Crawford to his first full meeting.	
2017/26	Declarations of interest Cllr O’Neil declared a declaration of interest with regard to planning application 2017/1970 as a result of being a resident of Oakcroft Drive, interest noted.	
2017/27	Suspension of meeting for Public Participation None.	
2017/28	Minutes of the meeting held 2nd May 2017 – for acceptance. No factual inaccuracies were found and the minutes were approved and signed by the Chair.	
2017/29	County Councillors Report NCC (Norfolk County Council) Cllr Thomson provided report to meeting, summary of key points as follows; <ul style="list-style-type: none"> - Recycling leaflet should have been received by households. 	

	<ul style="list-style-type: none"> - As a result of a Road Safety Sign competition, approx. 5 new signs will shortly be put up on local roads. - The NDR (Northern Distributor Road) will be opened in sections. - A47 improvements have been passed and put through. - In his role with Children Services he will be meeting with school heads in the near future. 	
2017/30	District Councillors Report None provided.	
2017/31	Planning Matters <ul style="list-style-type: none"> a) Applications received to date: <ul style="list-style-type: none"> - 2017/1871, Hornsea Project Three Offshore Wind Farm – NCC Cllr Thomson advised that NCC will be asking further questions in their response. All agreed FEPC has no further comments at present moment in time. - 2017/1970, 7 Oakcroft Drive – Cllr O’Neil questioned if planning application is retrospective? Parish Clerk to contact SNC (South Norfolk Council) to confirm if this is the case. b) Decision notices received to date: None. 	YW
2017/32	Finance Matters <ul style="list-style-type: none"> a) Finance and Admin Report with financial summaries to 31st July 2017 for approval – Approved. b) Norfolk Family Mediation donation request – Parish Clerk to contact Norfolk Family Mediation for further information about organisation, item to be carried forward to December agenda. c) Setting of date for Parish Clerk annual appraisal – Chair advised date set for 14th September 2017. d) Transparency Fund Application Form – All approved, Parish Clerk to submit application. e) Parish Partnership Scheme 2017/18 – All agreed funding of church verge is not a viable option as insufficient Church funds available at present moment in time. f) Subscription for online Parish maps – All approved subscription as valuable tool for Tree and Footpath Wardens and Parish Council (PC). Parish Clerk to arrange subscription. g) Understanding new Data Protection Regulations Course – All approved Parish Clerks attendance at cost of £9.33 per Parish Council. 	<p>YW</p> <p>YW</p> <p>YW</p>
2017/33	Environmental Matters <ul style="list-style-type: none"> a) Roundabout – No further update, still awaiting completion of Anglian Water mains replacement scheme. b) Tree Wardens – Tree Wardens provided brief update to meeting, emphasising how beneficial the access of online 	

	<p>Parish Maps would be to their role. Currently experiencing problems in contacting NCC and getting responses back to queries, Parish Clerk provided new point of contact, Gary Overland, Highways and NCC Cllr Vic Thomson requested to be copied into any correspondence. Tree Wardens plan to carry out a survey with a view to identifying trees meeting the TPO criteria.</p> <p>c) Footpath Warden – Cllr Crawford advised missing finger post has been replaced, he continues to walk footpaths on a regular basis and will be co-ordinating visits with the Tree Wardens.</p> <p>d) The Dell – All agreed for a site visit to take place w/c 11/09/17 to ascertain current situation and way forward with regard to required maintenance/works. Parish Clerk to e-mail Councillors proposed dates.</p> <p>e) Adoption and Maintenance of Recreational Open Space and Play Areas – As per e-mail previously circulated. NCC Councillor Thomson advised that on any new site the adoption and long term management would be offered to a management company or PC, however emphasised that neither party has to take on this role and not mandatory to do so. On existing sites SNC will offer adoption and long term management to PC, however the PC can say no and again can't be forced to take on this role. If the PC refuses the responsibility will continue with SNC.</p>	YW
2017/34	<p>Feasibility of additional Parish Council meeting.</p> <p>All agreed in principle to an additional meeting, with meetings taking place in May, July, October, December and March.</p>	
2017/35	<p>Sixth Youth Council and Traffic Working Group Update.</p> <p>No update. Chair advised of current vacancy for Sixth Youth Council Representative, all agreed to be referred to December meeting.</p>	
2017/36	<p>Police and Highways</p> <p>a) Police Update - Stuart Sansbury (Poringland Beat Manager) sent apologies, however advised if FEPC has any concerns/issues to contact him. All agreed no concerns/issues at present moment in time.</p> <p>b) Anglian Water Mains Replacement Scheme – Chair advised of beneficial on-site meeting which took place on 23/08/17. Anglian Water now provide weekly updates to Parish Clerk, as circulated. Anglian Water have arranged for electronic signage to be placed at either end of town to warn users of possible delays due to roadworks.</p>	
2017/37	<p>Community Governance Review.</p> <p>Chair referred to e-mail circulated 30/08/17, minutes of Electoral Arrangements Review Committee held on 15/08/17. All agreed that FEPC's original submission still stands that FEPC should remain as a stand-alone PC, as per reasons stated in original</p>	

	<p>detailed response and FEPC does not support a merger with Poringland PC. All agreed that inadequate public consultation has been carried out by SNC to obtain public views of both Framingham Earl and Poringland parishioners and insufficient time has been allowed for such public consultation with the consultation period closing 27th October 2017. NCC Cllr Thomson advised that the SNC Committee cannot force FEPC to merge with Poringland PC if both parties are not in agreement and therefore if FEPC chooses to remain as status quo than this will be the accepted course of action. All agreed to Chair, Vice-Chair and Parish Clerk producing draft response to consultation, to be circulated via e-mail to Cllrs for amendment and approval.</p>	ALL
2017/38	<p>Village Fete 2017 and 2018. Chair thanked all parties for their efforts and contributions and advised that a date had been set for next year, 14th July 2018.</p>	
2017/39	<p>Correspondence received to date a) CPRE Pledge – Chair read out SNC e-mail dated 25/08, as previously circulated. In light of the potential conflict and possibility of Councillors who have voted on or supported the pledge being seen as predetermined, all agreed to FEPC retracting support of pledge. Parish Clerk to write to CPRE advising accordingly.</p>	YW
2017/40	<p>Chairman's urgent business – if any. a) Launch of All Saints Centre, Poringland – Chair advised of invite to launch on 7th October at 11.00 am, Cllr Crawford and Cllr Whittaker agreed to attend. b) Parish Clerk raised question if in principle FEPC would be willing to contribute on an annual basis towards the financing of the Six Strategic Group alongside the other PC's, all agreed in principle.</p>	

The meeting closed at 9.22 pm.

Minutes prepared by Yvonne Wonnacott 07/09/17

Approved Date.....