

FRAMINGHAM EARL PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: framinghamearlpc@hotmail.co.uk

Clerk to the Council: Mrs Yvonne Wonnacott

Chairman: Mr D Todd



NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Framingham Earl Parish Council at **7.00pm** on Tuesday 1st October 2024, at The Methodist Church, Pigot Lane, NR14 7PX.

The business to be transacted is as follows:

1. Chair's welcome (to include any apologies for absence for approval)

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3. To approve a time limit for the meeting

4. To agree minutes of the Parish Council meeting held 2nd July 2024

5. Matters arising from the minutes of the Parish Council meeting held 2nd July 2024

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County / District Councillors report(s)

8. Councillor vacancy

Candidate for consideration with view to co-option at meeting.

9. Finance matters

- a) Finance and Admin Report with financial summaries - for approval
- b) Expenditure for approval/to be noted, as per Finance and Admin Report
- c) Replacement of laptop – to be formally noted
- d) Grants update – Clean-up & Bloom and Pride in Place
- e) Proposed remembrance wreath – for discussion and agreement
- f) Parish Clerk, working from home allowance
- g) Summer fair 2025 – donation towards event, for consideration
- h) Engagement of internal auditor 2024/25 – to be noted.

10. Planning

- a) Applications received to date for consideration
- i. 2024/2552, Framingham House, 58 Long Road. Proposal: Variation of condition 2 of 2022/0650 – variation to access.
- ii. 2024/2423, 1 Oakcroft Drive. Proposal: Retention of wood panel fence
- b) Decision notices received to date.

11. Administrative updates

- a) Remembrance display 2024 – update
- b) Parish Clerks appraisal – update
- c) Upgrade of website – for agreement
- d) Tree Warden position(s)
- e) SAM's – criteria for moving of SAM's to be noted
- f) Governance documents - for review/agreement and adoption/re-adoption;
 - i. Internal control policy
 - ii. Data protection policy
 - iii. Tree policy
 - iv. Record management.

12. Environmental matters

- a) The Dell
 - i. Water issues/concerns – To include consideration of a warning sign with regards to any standing water
 - ii. The Fringe Project
- b) Roundabout – including S106/working party update
- c) Tree wardens and footpath warden – update
- d) Poringland Woods – lease renewal August 2025.

13. Events

- a) November fireworks.

14. Correspondence and consultations

- a) Parish Partnership Scheme 2025/26
- b) Notification of roadside nature reserve designation – to be noted
- c) Parishioner correspondence – Vehicle Weight Restriction Orders, Gull Lane & Yelverton Road – update to be noted
- d) Free Mental Health Training Courses (MTV Project)
- e) Design Code for South Norfolk and Broadland districts consultation – response to be noted.

15. Date of next meeting, Parish Council meeting, 3rd December 2024, and items to be considered for agenda

16. Chairman's urgent business

Dated: 19th September 2024

Parish Clerk: Yvonne Wonnacott