

FRAMINGHAM EARL PARISH COUNCIL MEETING



Minutes of the Parish Council meeting held on
Tuesday 2nd July 2024 at 7.00pm at The Methodist
Church

Present:

Cllr Dave Todd – presiding (DT), Cllr Rodney Aldis (RA), Cllr Louise Bishop (LB), Cllr Libby Cook (LC), Cllr Steven Peet (SP), Cllr Jane Walker (JW), Sandra Cornell – Tree Warden (SC), Lynn Thomas – Tree Warden (LT), District Cllr John Overton (JO) and Yvonne Wonnacott – Parish Clerk (YW).

Apologies:

District Cllr Nicola Fowler (NF).

Members of the Public:

None.

2024/020 Chair's welcome (to include any apologies for absence for approval)

Chair welcomed all attendees to meeting. Apologies received and approved from District Cllr Fowler.

2024/021 To receive declarations of interest

None.

2024/022 To approve a time limit for the meeting

All agreed to aim for meeting to finish by 9.00pm.

2024/023 To agree minutes of the Annual Parish Council (PC) meeting held 7th May 2024

Cllr Bishop proposed minutes of the Annual PC meeting held 7th May 2024 as previously circulated to be agreed as correct, seconded by Cllr Walker, and unanimously agreed. Minutes signed by Chair.

2024/024 Matters arising from the minutes of the Annual PC meeting held 7th May 2024

Litter bin (former bin situated at One Stop Shop that was removed)

Chairman has written letter and this will be emailed to Tesco (owners of the shop) this week. Requesting reinstatement of litter bin, taking into consideration the impact of its removal upon the local environment.

Parishioner request for 30mph speed limit on Long Road

Chairman has spoken to County Cllr Thomson as agreed at Annual PC meeting requesting a reduced speed limit to 30mph and providing supporting documentation.

2024/025 Adjournment for public participation

Cllr Walker raised concerns on behalf of parishioner with regards to the current parking situation in St Annes Road, with vehicles parked on the side of the road, resulting in safety concerns for all users and poor visibility. Consideration also to be taken that this is a bus route. District Cllr Overton advised that County Cllr Thomson is looking into similar concerns on Rectory Lane. A previous document was found with the proposal to extend the existing double yellow lines. County Cllr Thomson looking into possibility of securing funds to implement this proposal. District Cllr Overton will raise St Anne's issue with County Cllr Thomson – **JO**. PC to write to owner of vehicles in question advising of concerns raised – **YW**. Cllr Walker to feed back to parishioner discussions of meeting, actions to be taken and advise that overall PC has no powers in this situation as parking is not illegal.

2024/026 County/District Councillors report(s)

No report received from County Cllr. District Cllr Overton provided brief report to meeting, key points summarised as follows;

- Quiet at moment as result of the current elections.
- Attended a meeting with Saffron Housing. Completed 157 houses at Wymondham, which consists of a large proportion of affordable/social housing. Currently working on another site at Harleston.

Cllr Bishop raised question as to why building works had stopped at site adjacent to Budgens. Cllr Overton advised site is awaiting nutrient neutrality credits to be in place. Application in place with regards to Land West of Octagon Farm, Bungay Road to change areas previously identified for commercial development to housing.

2024/027 Finance matters

Finance and admin report

Finance and admin report with financial summaries unanimously approved.

Expenditure for approval/to be noted, as per Finance and admin report

Following items of expenditure were formally noted and/or approved;

- Parish Clerk expenses April @ £28.08, includes £0.72 vat
- Parish Clerk expenses May @ £14.64, includes £0.16 vat
- Mr A Jarret @ £350.00, invoice for steel oak sculpture proposal. PC hopes to get costs refunded in full through S106. If unable to use S106 to cover costs, PC has requested Poringland PC contributes half of the cost. Poringland PC are currently seeking reimbursement through S106.
- Norwich City Council @ £550.00 + vat, Fringe Project work undertaken in January 2024
- Parish Clerk net pay June @ £609.81, includes 10 hours worked at village fair
- Parish Clerk gross pay, July, August & September @ £458.64 per month
- Parish Clerk pension, Norfolk Pension Fund, July, August & September @ £105.49 per month.

Grants update

Clean up and bloom grant - Agreed for Cllr Cook and Cllr Aldis to liaise and to purchase bulbs using grant of £300 for planting in September, to record number of volunteers and take photos of planting for report to District Council – **LC/RA**.

Pride in place grant - Noted PC had submitted quarter 1 project highlight report to District Council.

Financial regulations

Chair referred to updated financial regulations provided by Norfolk Parish Training and Support as previously circulated. Unanimously agreed to adopted updated financial regulations with the agreed amendments of removing the paragraph stating “The RFO may move money between bank accounts with prior approval by the council” and adding paragraph advising payment may be made between council meetings. Parish Clerk to update website - **YW**.

2024/028 Environmental matters

The Dell

Water levels/lifebuoy - Water levels have receded. PC agreed for lifebuoy to be mounted on concrete post and cemented in. Cllr Peet to carry out further research and circulate recommendations re acquisition of lifebuoy to PC for consideration and approval – **SP**.

Pride of place grant/Fringe Project – Chair referred to the amended Feasibility and options appraisal from the Fringe Project as previously circulated. Agreed in principle at current time would focus only on the unregistered area of land that is understood to belong to the PC and no further action to be taken with regards to the possibility of obtaining ownership of any of the land currently in private ownership. Agreed PC needs clear management plan (working document) in place for maintaining/developing existing area of land. Agreed in principle to PC sourcing equipment to be used for management of land. Chair to liaise with Fringe Project to obtain a management plan for maintenance of existing site – **DT**. Chair to seek further information with regards to acquisition of additional areas of privately owned land and to provide bullet points for pros and cons of acquisition of any additional land to back up PC’s decision for no further action to be taken at present time – **DT**. Reasoning for this decision to be formally noted at October meeting – **ALL**. Agreed a group of volunteers would be required to undertake management of site going forward. Proposed online public survey, to include request for volunteers – **DT/SP**.

Bench, located on village green

Poringland and District Men’s Shed successfully carried out repairs with materials cost of £82.30. Agreed to £150.00 donation to cover material and labour costs, Parish Clerk to arrange payment of donation – **YW**.

Roundabout, S106

Noted that Developer Services Obligation Manager had advised County Cllr Thomson that remaining value of S106 contribution was £10,034.40 inclusive of net accrued interest. Noted invoice for steel oak sculpture had been paid by PC. Parish Clerk to hasten Poringland PC to ascertain if reimbursement had been agreed by District Council through S106 monies – **YW**. Agreed no further action to be taken with regards to proposed sculpture on roundabout as County Cllr Thomson had advised it would be highly unlikely the Norfolk County Council (NCC), Highways, would approve this proposal due to safety concerns. Cllr Peet to speak to S106 Officer at District Council to establish if in principle they would agree to S106 monies being used on The Dell – **SP**. Chair to speak to Poringland PC Chair with regards to next steps of moving this project forward and restabilising a working committee to do so – **DT**. Proposal of planters to be placed on railings near the roundabout.

Tree wardens report

Tree wardens have reported to Management Company of Earlsmead Estate, 2 dead trees that require removal. Propose in August planting of bluebell bulbs on far side of The Dell, all agreed to proposal, Tree Wardens to submit cost of bulbs/receipts to Parish Clerk for reimbursement – **SC/LT/YW**. Member of public approached tree wardens advising of concern that a tree situated on Hall Road was dead, upon inspection tree wardens advised member of public that tree was alive. Tree wardens noted that the tree situated next to tree in

question was leaning towards road, Tree wardens to report this online to NCC for investigation – SC/LT. Tree wardens left meeting at 8.15pm.

Footpaths

Cllr Aldis advised all footpaths in order,

2024/029 Planning

Applications for consideration

None.

Decisions

None.

2024/030 Events

Midsummer fete

Thanks expressed to all volunteers. Parish Clerk to email Poringland PC to request financial update and establish if event broke even – YW.

November fireworks

Poringland PC requested volunteers for event and clear up day after. Parish Clerk to email list of volunteers to Poringland PC – YW.

2024/031 Administrative updates

Proposed Remembrance display 2024

Chair written to all parties asking if they would be interested in participating, Chair to hasten outstanding responses – DT.

Councillor vacancy

Former District Cllr had been approached and had expressed an interest in joining PC. Parish Clerk to contact candidate advising that in principle PC would be happy to co-opt them onto the PC at the next meeting – YW. Second parishioner had expressed an interest, Chair in contact with parishioner, suggested parishioner could join future volunteer group with regards to The Dell.

2024/032 Correspondence and consultations

Campaign to support the safety of lithium batteries and their disposal

Noted, no further action.

Electric vehicle charge point and solar PV grant, phase 2

Noted, no further action as no suitable location within the parish.

Broadland and South Norfolk Design Code – online workshop

Noted, no further action.

2024/033 Date of next meeting, 1st October 2024 and items to be considered for agenda

Noted.

2024/034 Chairman's urgent business

None.

Meeting closed 8.30pm.

Minutes prepared by Yvonne Wonnacott, Parish Clerk, 03/07/24

Approved:

Date: