

FRAMINGHAM EARL PARISH COUNCIL MEETING

Minutes of the Parish Council meeting held on Tuesday 5th July 2022 at 7.30pm at Framingham Earl Sports Centre

Present:

Cllr Dave Todd – presiding (DT), Cllr Rodney Aldis (RA), Cllr Louise Bishop (LB), Cllr Libby Cook (LC), Cllr Steven Peet (SP), Cllr Jane Walker (JW), Sandra Cornell – Tree Warden (SC), Lynn Thomas – Tree Warden (LT), District Cllr John Overton (JO), District Cllr Trevor Spruce (TS), County Cllr Vic Thomson (VT) and Yvonne Wonnacott – Parish Clerk (YW).

Apologies:

None.

Members of the Public:

One, Louise Gower – Service Manager, East Anglia's Children's Hospices (EACH).

2022/029 Chair's welcome (to include any apologies for absence for approval)

Chair welcomed all attendees to meeting.

2022/030 To receive declarations of interest

None.

2022/031 To approve a time limit for the meeting

All agreed to aim for meeting to finish by 9.00pm.

2022/032 To agree minutes of the Annual Parish Council meeting held 3rd May 2022

Cllr Walker proposed the minutes of the Annual Parish Council (PC) meeting held 3rd May 2022 to be agreed as correct, seconded by Cllr Bishop, unanimously agreed. Minutes signed by Chair.

2022/033 Matters arising from the minutes of the Annual Parish Council meeting held 3rd May 2022

LED lighting

Previous minute ref: 2022/015, only LED lights in place were at roundabout, all remaining lighting sodium. County Cllr Thomson currently investigating – VT.

Public meeting Land North of Caistor Lane – Proposed development

Cllr Cook and Cllr Aldis attended meeting. Cllr Cook advised lots of opposition to development, Education department were for development, Norfolk County Council (NCC) Highways were against development.

2022/034 Adjournment for public participation

Louise Gower, Service Manager for EACH provided brief presentation to meeting. Key points summarised as follows;

- Thanks expressed for invitation to attend PC meeting

- Pleased to be part of the community and happy to build relationships back up after Covid
- Current recruitment drive
- Volunteer sector, this has increased over time
- Now allowed to start tours again

District Cllr Overton raised Members Grants that were donated to EACH 3 years ago for seating and bricks, to-date no update has been received as to whether work was completed. Louise Gower to investigate and report back to District Cllr Overton with an update.

2022/035 County/District Councillors report(s)

Chair referred to report as previously circulated via email, County Cllr Thomson provided brief summary key points summarised below;

- Norwich Western Link project still represents good value for money despite a cost increase, due largely to inflation and refining part of the route to protect barbastelle bats
- The £90m work to dual just over 1.6 miles of the A47 between Norwich and Acle will begin in the autumn
- Big Norfolk Holiday Fun opens for Summer bookings
- Norfolk's Carers invited to apply for free Wellbeing packs
- The first results from Census 2021 were released on 28th June 2022
- Thousands of secondary school children are set to benefit from an innovative mental health and wellbeing programme commissioned by NCC
- 4 Jubilee Trails
- Rooting for Nature – Composting campaign launches
- NCC unveiled a £7.7m package of hardship support offering increased flexibility and choice in the way a broader range of households can access help
- A new independent report 'Making smoking obsolete' reviewing national tobacco policy has been welcomed by NCC
- A 15-year vision for transport in Norfolk, including investment in cycling, walking and better bus services is being set out by NCC
- NCC continues to work in partnership with colleagues in district, borough and the city councils to ensure we have a good programme in place to support our guests arriving from Ukraine, and their generous Norfolk hosts
- Parish Partnership Scheme initiative 2023/24

Chair referred to the Norfolk Household Support Fund (funded through the NCC Cost of Living Support Scheme). The PC can apply for grant up to £2,000, which could be distributed to a maximum value of £50 per household where there is an older person/s, or an individual/s with disabilities and carers to help with the cost of household energy bills and other regular utility bills. Closing date 29th August 2022. Chair requested PC to consider any parishioners that might fall in this category and require assistance – **ALL**. County Cllr Thomson advised that Officers are currently investigating the signage of official bus routes within Framingham Earl. County Cllr Thomson advised that the Long Road traffic check/monitor remains on the list of work to be undertaken.

District Cllr Spruce and District Cllr Overton provided brief report to meeting, key points summarised below;

- With reference to the Norfolk Household Support Fund, the Help Hub at South Norfolk are able to assist parishioners in need, home visits can be undertaken to ascertain what support/grants are available

- Move to the new offices on Broadland Business Park, Horizon, are on schedule by autumn 2022. Old offices will be going on the market
- Nutrient Neutrality; Hope to have resolutions towards end of this year
- CAF (Community Action Fund) is now closed, however due to under subscription an additional opportunity to apply will be released in September 2022
- Poringland & District Men's Shed new premises are now virtually up and running, currently approximately 65 members. There for the community.

Cllr Cook raised issue of bench located near Fiveways roundabout that is in a state of disrepair, falls under Poringland Parish Council. District Cllr Overton to raise at next Poringland Parish Council meeting – **JO**.

2022/036 Councillor vacancy / Earlsmead estate

Chair referred to draft vacancy notice as previously circulated. Requested all PC members to review and advise of any comments/additions by 10th July latest – **ALL**. Chair proposed initial vacancy leaflet drop focuses on the Earlsmead estate, in light of proportion of parishioners situated on Earlsmead estate would be beneficial to have representation on the PC, all agreed. Chair referred to parishioner correspondence and complaints received with regards to the current unsatisfactory level of service being provided by RMG, the management company. 3 main identified areas of problems are;

- Play area and overflowing litter bins
- Overhanging branches, subsequent safety issues
- Dog bins not being emptied on a regular basis

Chair/Parish Clerk to re-hasten complaints with RMG with view of possible on-site meeting – **DT/YW**. Cllr Walker raised question as to PC's policy on open spaces and the management of these. Agreed for item to be included on future agenda for further discussion – **YW**. District Cllr Spruce advised developers tend to put management of open spaces through management companies as cheaper option.

County Cllr Thomson and District Cllr Spruce left meeting, 8.12pm.

2022/037 Finance matters

Finance and admin report

Finance and admin report with financial summaries unanimously approved.

Expenditure for approval/to be noted, as per Finance and admin report

Following items of expenditure were formally noted and/or approved;

- Parish Clerk expenses May @ £15.81
- Parish Clerk expenses June @ £18.67 + VAT
- Norfolk Pension Fund, July, August and September @ £99.97 per month
- Parish Clerk gross pay for July, August and September @ £338.87 per month
- Poringland Parish Council @ £200, payment of Queen's Jubilee grant
- Contribution towards plaque and Jubilee tree
- Contribution towards Poringland Parish Councils firework event
- HMRC @ £167.00, quarter 1

Proposed contribution towards Jubilee tree and plaque

Chair advised that District Council Jubilee grant of £200 was paid to Poringland Parish Council as previously agreed as contribution towards joint Jubilee event. The additional offer of £500 to subsidise the event was not required as costs were covered by grants received and income from the event. Chair proposed that PC contributes to any shortfall with regards to the acquisition of Jubilee tree and plaque in conjunction with Poringland Parish Council, unanimously agreed.

Proposed contribution towards Poringland Parish Councils annual firework event

Chair proposed that PC contributes to annual firework event on an annual basis as residents of the Parish attend the event. Proposed £500 annual contribution, unanimously agreed.

Annual joint midsummer fete

Chair advised in light of recent success of joint Jubilee event, proposed that Poringland Parish Council and Framingham Earl Parish Council hold an annual midsummer fete. Chair proposed £500 annual contribution, however aiming to be a self-financing event, unanimously agreed.

Dual signing authority

Chair advised no further update, still waiting paperwork from Lloyds bank. Chair proposed remain with 2 signatories at present time, all agreed.

2022/038 Planning

Applications received to date

None.

Decision notices

2022/0134 (Householder), The Old Oak Barn, Yelverton Rd. Proposal: Garden store extension to existing garage. Approval with Conditions (Delegated).

2022/0210, 23 Long Rd. Proposal: New cart lodge and home office with associated manoeuvring space. Approval with Conditions (Delegated)

2022/0402, Nettlebed, 52 Long Rd. Proposal: Replace previous wooden balcony with a wrought iron balcony. Approval with Conditions (Delegated)

Withdrawn

2022/0134 (Listed Building), The Old Oak Barn, Yelverton Rd. Proposal: Garden store extension to existing garage.

2022/039 Administrative updates

Standing Orders

Chair referred to amended Standing Orders as previously circulated, unanimously agreed to adopt with immediate effect. Parish Clerk to update website – YW.

Queen's Platinum Jubilee

Previously covered under minute ref: 2022/037.

2022/040 Environmental matters

Tree Warden Report

Tree Wardens advised had tried to contact the Tree Officer at District Council with regards to the oak situated in The Dell, will try again. Tree Warden attended a study day run by the Tree Council. Broadland District Council have been running a pilot study on the health of trees, there is possibility that PC will be asked to be involved in a future pilot scheme. South Norfolk Tree Wardens are to receive funding. Tree Wardens meeting with EACH, The Nook on 6th July. Advised of problems with RMG Management Company, Earlsmead estate, trees not being looked after and going into disrepair.

Footpath Warden

Cllr Aldis advised footpaths all in order.

The Dell

Chair advised provisional date for The Fringe Project to undertake work on 20th October 2022. Phase 1 involves coppicing of trees on perimeter of The Dell and clearing area, re-instating path at bottom. Cllr Aldis to contact The Fringe Project to confirm date of 20th October and what support they would expect from PC in terms of manpower – RA. Chair

advised that he had meeting with the head of Framingham Earl High School (FEHS) on 11th July, with view to enlist schools support for environmental work within The Dell.

Parking on Pigot Lane

Chair referred to briefing notes as previously circulated. After a number of meetings, the recommended solution is to create an access road on land between the Nook and the rear of the cottages. This land has been made available by the landowner but the residents will need to co-operate to agree the shared costs of building the access road itself. It is open to question whether they will be able to agree to this but it is unlikely that there will be any requirement for PC to become involved.

Roundabout

Chair to write to County Cllr Thomson with regards to balance of S106 contribution, to obtain clarification with regards to spending remaining balance – **DT**. Parish Clerk to hasten County Cllr Thomson with regards to overpayment of reimbursement of bulb planting costs – **YW**.

2022/041 Correspondence and consultations

NCC Local List for Validation of Planning Applications Consultation Draft 2022

Noted.

Parish Partnership Scheme 2023/24

Noted, to be added to October agenda – **YW**.

2022/042 Date of next meeting (4th October 2022) and items to be considered for agenda

Items to be included on agenda;

- Charitable giving, (Charitable and grant awarding policy)with view to setting budget
- The Dell
- Initiatives going forward

2022/043 Chairman's urgent business

Logo for PC

Chair referred to logos received from FEHS, Chair will contact FEHS thanking them for their designs. All agreed for Cllr Aldis to contact graphic designer to provide initial designs at approximate cost of £150 – **RA**.

Poringland Police

Chair advised that former Beat Manager Sherry Locke had accepted role in Licensing Department, her replacement is Andy Sneddon. Parish Clerk to invite Andy Sneddon to next PC meeting – **YW**.

Grass strips, Long Road

Cllr Cook advised that the grass strips along Long Road had virtually disappeared and iron work is now prominent. Parish Clerk to contact County Cllr Thomson to ascertain if this would fall under NCC Highways remit – **YW**.

Verges, near Octagon Barn

Cllr Aldis advised verges near Octagon barn had not been cut. Parish Clerk to establish if these fall under Poringland or Framingham Earl's ground maintenance contract – **YW**.

Meeting closed 9.05pm.

Minutes prepared by Yvonne Wonnacott, Parish Clerk, 08/07/22

Approved:

Date: