

FRAMINGHAM EARL PARISH COUNCIL MEETING



Minutes of the Parish Council meeting held on
Tuesday 4th July 2023 at 7.30pm at The Methodist
Church

Present:

Cllr Dave Todd – presiding (DT), Cllr Rodney Aldis (RA), Cllr Louise Bishop (LB), Cllr Libby Cook (LC), Cllr Mark Johnson (MJ), Cllr Steven Peet (SP), Cllr Jane Walker (JW), District Cllr John Overton (JO), County Cllr Vic Thomson (VT), Sandra Cornell – Tree Warden (SC), Lynn Thomas – Tree Warden (LT) and Yvonne Wonnacott – Parish Clerk (YW).

Apologies:

District Cllr Nicola Fowler (NF).

Members of the Public:

Two: Simon Biddulph – County Broadband and Andy Jarrett local professional sculptor.

2023/027 Chair's welcome (to include any apologies for absence for approval)

Chair welcomed all attendees to meeting. Apologies received and approved from District Cllr Fowler. Chair advised had spoken to District Cllr Fowler on telephone and she plans to attend the October meeting.

2023/028 To receive declarations of interest

Cllr Aldis declared an interest with regards to correspondence received in relation to Burgate Lane and Aldiss farm entrance.

2023/029 To approve a time limit for the meeting

All agreed to aim for meeting to finish by 9.15pm. Chair proposed taking into consideration the two members of public that were present that public participation was moved forward to item 4 of the agenda, all agreed.

2023/030 Adjournment for public participation

County Broadband

Simon Biddulph provided brief presentation to meeting with regards to proposal to deliver hyperfast real fibre broadband to Framingham Earl. Key points summarised as follows;

- East Anglian based company.
- Build networks on a village-by-village basis.
- Full-fibre Broadband.
- Company only does rural build, undertaking several rural builds in area including Stoke Holy Cross.
- Have arrangements with Open Reach to use current infrastructure.
- Need 14% take up to proceed.
- Design and build teams have surveyed Framingham Earl to make sure area is viable, this has been confirmed. Next stage will be to engage with the community, via community meeting and information drops.

- Fibre starts at 100 Mbps.

Roundabout S106

Cllr Bishop advised informal meeting had taken place with representatives from Poringland Parish Council. All agreed in principle to a tree sculpture on the roundabout. Andy Jarrett, local professional sculpture presented initial proposed model and drawings to Parish Council (PC) meeting, costings to follow. PC suggested a more open canopy to improve visibility. Materials to be considered in relation to costings. A Jarrett advised life expectancy of sculpture 50+ years. Next step to submit initial proposal to Norfolk County Council (NCC) Highways with further details, including dimensions, weight and visibility for approval in principle – **LB/LC**. Chair to raise item with Poringland Chair – **DT**. Noted that the Developer Services Obligation Officer at NCC advised that the S106 agreement does not specify a date by which the contribution needs to be spent.

2023/031 To agree minutes of the Annual Parish Council (PC) meeting held 9th May 2023

Cllr Bishop proposed minutes of the Annual PC meeting held 9th May 2023 as previously circulated to be agreed as correct, seconded by Cllr Cook, and unanimously agreed. Minutes signed by Chair.

2023/032 Matters arising from the minutes of the Annual PC meeting held 9th May 2023

Parishioner request, additional signage junction at Oakcroft Drive

Chair has taken pictures and will send to NCC Highways – **DT**. Hedging has encroached onto paving, PC to write to home owner of house on corner of Oakcroft Drive, requesting hedge to be cut – **YW**.

Bank signatories

Chair meeting Lloyds on 6th July to discuss previously submitted request for Cllr Peet to be added as full power signatory – **DT**.

Stakeholder engagement

Chair produced crib sheet for initial contact, as previously circulated.

2023/033 County/District Councillors report(s)

County Cllr Thomson provided brief report to meeting, key points summarised as follows;

- Speed activated signs located on Rectory Lane, Burgate Lane were incorrectly calibrated, these have now been re-calibrated so working correctly.
- Beryl's Norwich scheme has achieved a major double milestone! Riders have now completed one million journeys, covering three million kilometres since the scheme began in March 2020. Beryl bikes will be coming to Trowse.
- Water safety; [Summer Water Safety | Royal Life Saving Society UK \(RLSS UK\)](#)
- Preventing wildfires is the responsibility of everyone in Norfolk.
- Parish Partnership Scheme initiative 2024/25, closing date 8th December 2023.
- In the 12 months between April 2022 and March 2023 Norfolk's reuse shops raised £22,177 for the Big C cancer charity, prevented 1333 tonnes from materials of being thrown away and saved an estimated 1270 tonnes of CO2.
- Norfolk residents and visitors can now top up their reusable water bottles for free at more than 500 locations across the county.

County Cllr Thomson advised that he had been working with County Broadband in relation with other parishes and would recommend parishioners looking at scheme, as there is no County or Government scheme to be rolled out anytime soon. County Broadband would use the Open Reach network and are backed by Aviva.

District Cllr Overton provided brief report to meeting, key points summarised as follows;

- Unfortunately the PC's request for Members grant contribution towards future maintenance work at The Dell was rejected by the Community Officer at District Council. Reason for rejection Members grants must relate to one off projects and not regular maintenance which would be covered by precept and/or CIL contributions (Community Infrastructure Levy). Consideration would be given to future projects such as implementation of pathways.
- Received complaints with regards to number 7 Fitzgerald Road, in relation to the state of the outside area of the property, there is a lot of wood surrounding the property, a four wheeled trailer is positioned partly on the footpath, blocking pedestrian access and a caravan now parked on the front grass. Concerns raised with regards to safety and fire hazard. Requested PC writes to resident – YW.
- Bird hide at Whitlingham Country Park funded by Members grant now in position, worth a visit.
- Poringland Primary School had Ofsted visit last week, received good report.

Cllr Cook raised issue of parking on roadside on Rectory Lane, next to row of cottages.

County Cllr Thomson advised unable to stop parking on highway, however he is trying to arrange for a short white line to be painted on curve of road.

2023/0034 Finance matters

Finance and admin report

Finance and admin report with financial summaries unanimously approved.

Expenditure for approval/to be noted, as per Finance and admin report

Following items of expenditure were formally noted and/or approved;

- Framingham Earl Methodist Church @ £120.00, room hire (1 meeting 2022/23 & 5 meetings 2023/24)
- Parish Clerk, May expenses @ £30.22, includes vat @ £1.80
- Parish Clerk, June expenses @ £42.47, includes vat @ £3.46
- Parish Clerk, gross pay, July, August & September @ £432.64 per month
- Parish Clerk, Pension, Norfolk Pension Fund, July, August & September @ £125.47 per month
- Parish Clerk, additional hours re Mid-summer Fair, 11 hours, £183.04
- HMRC, Parish Clerk, quarter 1 @ £326.98

Purchase of additional litter pick equipment for Methodist Church volunteers

Cllr Cook advised additional litter pickers and hoop ring refuse garbage bag holders required.

Unanimously agreed for Cllr Cook to identify items/requirements and to advise Parish Clerk for order to be raised – LC/YW.

Deposit/savings account

All agreed to set up business variable account with Unity Trust Bank with initial deposit of £20,000 – YW.

2023/035 Planning

2023/1715, 48 Long Rd. TPO – Dead / dangerous tree notification. Meeting noted that Tree Wardens visited site and were advised by owner that they had already received permission from Planning via their tree surgeon. Meeting noted that planning permission is not required for dead/dying/dangerous trees (Planning Act), photographic evidence and 5 days' notice is sufficient.

Application responses submitted

2023/1383, 13 Hall Road. Proposal: Single storey flat roof rear extension, partial garage conversion & front porch. PC responded “no comment”.

Decisions

2022/1980, 34 Long Rd. Proposal: Single storey rear extension. New pitched roof. Front porch & bay window. Erection of double garage. Approval with Conditions (Delegated). Chair advised PC responded no objection to extension, but objected to removal of natural border. No conditions applied in relation to existing natural border. Noted that PC reported that an incorrect delegated report explaining decision was posted on District Council website, correct report was not posted till this week. Chair/Clerk to write to Planning to advise of PC’s thoughts – **DT/YW**.

2023/0845, 16 Hall Road. Proposal: Single storey extension to side & rear. Approval with Conditions (Delegated).

2023/0482, Framingham House, 58 Long Rd. Proposal: Erection of double garage & new entrance gates. Approval with Conditions (Delegated).

2023/1085, Framingham House, 58 long Rd. Works to TPO trees. Proposal: T1 Ash - Reduce overhang of approximately 7m to approximately 5m by removal of 2m. T2 Oak - Reduce overhang of approximately 8m to approximately 5m by removal of 3m. Approval with Conditions (Delegated).

2023/1109, The Nook, Pigot Lane. Proposal: Playground equipment with associated paving & fencing. Approval with Conditions (Delegated).

2023/036 Midsummer fete/fireworks

Successful event, positive feedback received. Thanks conveyed to all volunteers. Awaiting finalised financial statement, at present forecasted that event made a profit, however this does not take into account staff costs. At events meeting agreed in principle to a £150 donation to Poringland and Districts Men’s and Women’s Shed for their assistance with event.

Midsummer fete 2024 to be held on Saturday 15th June. Volunteers are requested for firework event on Saturday 4th November, volunteers will be needed to assist with setting up on the day and at the actual event, 4.00pm to 8.30pm. Noted PC not contributing financially to firework event. Any volunteers to notify Parish Clerk – **ALL**.

2023/037 Administrative updates

Website & email addresses

Parish Clerk has run accessibility evaluation report for each page of website, updating where required and updated accessibility statement. Chair advised had liaised via email with website consultant, subsequently recommends no immediate action to be taken and use of personal email addresses is acceptable. PC does not need a gov.uk website and domain. Propose PC builds provision in 2024/25 budget, approximately £250 to upgrade website and allow for a subscription to Wix. Subsequent yearly subscriptions would be around £120. All agreed in principle. If anyone wishes to set up email address for PC use only to notify Chair/Clerk – **ALL**.

2023/038 Environmental matters

Tree Warden Report

Tree Wardens provided brief report to meeting, key points summarised as follows;

- The Dell: Strimmed access paths. Large volume of litter, including bottles in car park area. Still some water present at bottom of The Dell. Parish Clerk to hasten County Cllr Vic Thomson in relation to previous requests made to establish who owns the manhole cover in The Dell and what it relates to as matter of urgency - **YW**. Question raised as to whether manhole cover could be contributing to water problem. Concerns

raised with regards to safety implications and future work. Cllr Peet to speak to District Council contact with regards to water issue and concerns – SP. Question raised as to whether the building of The Nook and subsequent drainage has contributed to water problems, believed to be an underground stream at The Nooks location, could this have been blocked? To be added to October agenda – YW.

- Earlsmead estate: Notified Management Company of resident complaint, 3 dead trees overhanging their property which require removal.

Footpath Warden

Cllr Aldis advised need to be aware of ticks with long grass.

The Dell

Agreed to engage The Norwich Fringe Project to undertake further thinning and coppicing work of the trees in the autumn – YW.

Repairs to Alstons seat

Cllr Aldis advised had raised again with Poringland and District Men's Shed who have agreed to visit site and ascertain work required.

2023/039 Correspondence and consultations

Parish Partnership Scheme 2024/24

PC to consider any possible future projects – ALL.

Alpington with Yelverton Parish Council correspondence

Email received advising at their PC meeting parishioner asked whether they were any initiatives to improve safety of the 90-degree bend at the entrance to Aldiss Farm Shop on Burgate Lane. Requested thoughts on positioning a mirror in a suitable (non Highways land) spot to help with this plus hedge management by the landowner on the opposite side of the road. Cllr Aldis to speak to farm shop for their views on proposal – RA. Parish Clerk to write to Alpington advising in principle PC happy to contribute towards cost of mirror and installation and that we are speaking to Aldis for their views on proposal – YW.

Vehicle weight restriction limit request

Parishioner request received for a vehicle weight restriction limit for Yelverton Road and Gull Lane. Parish Clerk contacted NCC Highways and County Cllr Thomson as to whether roads would meet the required criteria and what the criteria is when deciding whether to introduce such an order. No response received to date, has been hastened, Parish Clerk to re-hasten – YW.

2023/040 Date of next meeting, 3rd October 2023 and items to be considered for agenda

Noted.

2023/041 Chairman's urgent business

Cycle route from Framingham Earl to Norwich

Chair to draft response to NCC public consultation proposing that the Crown Point Estate proposal for a dedicated cycle and walking route from Arminghall Lane to Trowse should be included within the Local Walking and Cycling Infrastructure Plan (LCWIP) – DT.

Poringland Community Land Project, 2023/1324

Open to public consultation till 11th August 2023.

Open Gardens

Cllr Peet advised had visited the recent Shotesham Open Gardens, is this an event the PC could hold in the future? Agreed for Cllr Peet to put down some initial thoughts for consideration with the possibility of a 2024 open gardens – SP.

Remembrance display

Chair requested assistance with regards to setting up project for a remembrance display of poppies on the roundabout, to include liaison with key parties, financing – ALL
Meeting closed 9.35pm.

Minutes prepared by Yvonne Wonnacott, Parish Clerk, 05/07/23

Approved:

Date: